

BUDGET REVISION REQUEST

County _____
 Contact Name (Please Print) _____
 Title/Position _____
 Contact Number(s): _____
 Budget Year: _____

Line Item Number	Line Item Description	Approved Amount	Requested Amendment	Revised Amount
180	GIS	50,000	37,388	87,388
113	Salaries	212,000	5,000	217,000
211	Supplies	9,000	-7,000	2,000
252	Postage	10,000	2,000	12,000
			↓	
			The sum of this column only	
			↓	

Please list below the total amount that the entire budget was approved for (not the sum of the 'approved amount' column for the line items listed above). The '+/- amendments' below is the sum of the 'requested amendments' column above. Do not add any other columns. The 'revised budget' below is the sum of the total budget below +/- amendments.

Please note that the \$307,000 below does not equal the sum of the line items above but it represents the total dollar amount of the approved budget.

If another revision is requested for the same line items above after this one is approved, then your 'revised amounts' on this request will then be the 'approved amount' on your next request and the 'revised budget' amount below will be the 'total budget' amount on the next revision request.

The purpose of this section below is to reflect how this revision request will change the entire budget.

	Total Budget	+/- Amendments	Revised Budget
Total Budget -----	\$307,000	+37,388	\$344,388

Reason(s): To account for funds balance carried over from previous year for GIS purposes. Miscalculated salaries by \$5,000 (a corrected employee sheet is attached)
Additional postage needed for reappraisal notices.

(Please use an attachment if additional space is needed)

Signature: _____ **Date:** ____ (request date) _____

Date Approved by County Commission: _____
 (actual meeting approval date)

