



JULIE P. MAGEE
Commissioner

State of Alabama Department of Revenue

(www.revenue.alabama.gov)
50 North Ripley Street
Montgomery, Alabama 36132

October 4, 2011

CYNTHIA UNDERWOOD
Assistant Commissioner

MICHAEL E. MASON
Deputy Commissioner

Dear Alabama Insurer:

Alabama Legislative Act 2011-688 requires that beginning January 1, 2013, evidence of liability insurance coverage will be verified using an Online Insurance Verification System (OIVS). The OIVS will use the webservice model recommended by the Insurance Industry Committee on Motor Vehicle Administration (IICVMA). The act also establishes an advisory council to facilitate the implementation of the OIVS. The advisory council consists of government representatives as well as representatives from the various insurance industry associations.

In order to ensure the successful implementation of the OIVS, the advisory council has recommended that insurers licensed to do business in Alabama should provide their insurance data to the Department of Revenue in accordance with the IICMVA Insurance Data Transfer Guide available on the DOR website at:

www.revenue.alabama.gov/motorvehicle/pdf/iicmvadataguide.pdf

The Department will integrate the insurance data within the State's vehicle registration database, so that licensing officials will not be required to collect the National Association of Insurance Commissioners (NAIC) number and insurance policy number from every registrant during the vehicle registration process. We understand that commercial lines policies and carriers may not capture all of the data elements required of private passenger automobile policies; the Department appreciates these carriers' participation and their providing as many of the data elements from their system as possible in the uploading of data.

The insurance data should be uploaded to the Department's secure FTP server by January 1, 2012. Insurance data should continue to be uploaded each quarter (April, July, October 2012 and January 2013). The following credentials will be needed to upload the data file:

Site: [ftp.mvtrip.alabama.gov](ftp://mvtrip.alabama.gov)

Port: 22 for FTP over SSH (SFTP) or 990 for FTP over SSL (FTPS)

Username: MLIUpload

Password: cu3rawEP

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Please note that this userid and password can only be used to upload data to the secure FTP site using a secure FTP client such as Filezilla; uploaded data cannot be viewed or downloaded from the site. Additional instructions are available in the MLI Data Upload Guide available on the DOR website at: www.revenue.alabama.gov/motorvehicle/pdf/datatransferguide.pdf

The following naming convention must be used on all files uploaded to the site:

CompanyName-NAICNumber-Date.dat

For example, a file for Allstate would be **Allstate-19232-20110913.dat** (Date format is YYYYMMDD). Spaces are allowed in the company name. File name length is not an issue; however, the file name length must remain within allowable file name lengths (256 characters). As per the IICMVA Insurance Data Transfer Guide, multiple NAIC numbers are allowed in a single file. The NAIC number in the file name is needed to identify the insurer. The desired record delineator for the data transfer file is CRLF (ASCII codes 0D0A).

Future correspondence will be provided regarding the OIVS. If additional information or assistance is needed, please contact Sherry Helms with the Motor Vehicle Division, Mandatory Liability Insurance Unit at: sherry.helms@revenue.alabama.gov or (334) 242-3000.

Respectfully,



Julie Magee, Commissioner
Alabama Department of Revenue

JM: sch
cc: Advisory Council members