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Commissioner

# State of Alabama Department of Revenue

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Montgomery, Alabama 36132

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January 5, 2007

## MEMORANDUM

2007-04

TO: ALL COUNTY LICENSE PLATE ISSUING OFFICIALS

FROM: Mike Gamble, Vehicle Services Supervisor  
Motor Vehicle Division

SUBJECT: Electronic Title Application Processing System (ETAPS)

On December 4, 2006, the Alabama Department of Revenue (ADOR) started pilot testing of the new web-based Electronic Title Application Processing System (ETAPS). This system allows designated agents to process and print title applications through an internet browser interface in conjunction with a standard laser printer. The new system should significantly reduce errors occurring during the title application process and shorten the processing time to issue titles. In addition, the system allows designated agents to track online the status of a title application from the time it is printed to the time that a new title is issued.

Prior to pilot testing, ADOR officials and the ETAPS development team met with county officials and programmers (in-house and third-party vendors) to determine the best method for integrating this system with existing county systems. The ADOR is in the process of implementing the necessary system enhancements to allow for a seamless integration of title application data from ETAPS directly into county systems for registration and cashing purposes. In addition, county ETAPS users will be able to import title application data created by other designated agents (dealers and financial institutions) directly into the county registration system.

It is anticipated that pilot testing will conclude within the next four to six weeks. At that time, the system will start being rolled out to dealers and financial institutions. The system should be available to counties by April or May of 2007 depending on the time required to implement the system enhancements. Additional updates will be posted on the Motor Vehicle Division's webpage, <http://www.revenue.alabama.gov/motorvehicle/index.html>, under the E Services link.

Enclosed for your information is an owner's permit copy of a title application processed through ETAPS. If you should have any questions, please feel free to contact the Vehicle Services Section at (334) 242-9006 or [jonathan.lawrence@revenue.alabama.gov](mailto:jonathan.lawrence@revenue.alabama.gov).

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