



JULIE P. MAGEE
Commissioner

State of Alabama Department of Revenue

(www.revenue.alabama.gov)
50 North Ripley Street
Montgomery, Alabama 36132

CYNTHIA UNDERWOOD
Assistant Commissioner

MICHAEL E. MASON
Deputy Commissioner

LEWIS A. EASTERLY
Secretary

February 18, 2011

MEMORANDUM

2011-5

TO: All Licensing Officials

FROM: Brenda R. Coone, Director 
Motor Vehicle Division

SUBJECT: Electronic Title Application Processing System (ETAPS)

The Electronic Title Application Processing System (ETAPS) **will not be available** to users from 6 p.m. Tuesday, February 22, 2011 until 8 a.m. Thursday, February 24, 2011. These times will be Central Standard Time. This down time will permit the Department of Revenue to successfully migrate the system to its new environment.

The department will not be able to reset passwords for ETAPS users until Thursday, February 24, 2011. Additionally, title applications saved in ETAPS will not be available for registration purposes during this time period.

We apologize for any inconvenience this may cause and appreciate your cooperation during this transition phase.