



**JULIE P. MAGEE**  
Commissioner

# State of Alabama Department of Revenue

(www.revenue.alabama.gov)  
50 North Ripley Street  
Montgomery, Alabama 36132

December 15, 2011

**CYNTHIA UNDERWOOD**  
Assistant Commissioner

**MICHAEL E. MASON**  
Deputy Commissioner

## MEMORANDUM

**TO:** All Licensed Automotive Dismantler and Parts Recyclers and Secondary Metals Recyclers

**FROM:** Mike Gamble, Assistant Director  
Motor Vehicle Division 

**SUBJECT:** Act 2011-633 – Dismantling and Recycling Motor Vehicles

Effective January 1, 2012, Act 2011-633, requires that every licensed automotive dismantler and parts recycler or secondary metals recycler who acquires a motor vehicle for the purpose of dismantling it or recycling it into metallic scrap for remelting purposes or any person who crushes a motor vehicle acquired from anyone, other than a licensed automotive dismantler and parts recycler or secondary metals recycler, shall be required to take the following actions prior to crushing the motor vehicle or dismantling it or recycling it into metallic scrap for remelting purposes:

- (a) Obtain the properly assigned certificate of title, and
- (b) Electronically transmit the following information through the Department's Motor Vehicle Title Registration Insurance Portal (MVTRIP):
  1. Name and address of the licensed automotive dismantler and parts recycler, secondary metals recycler or person who crushes a motor vehicle acquired from anyone other than a licensed automotive dismantler and parts recycler or secondary metals recycler,
  2. Date of acquisition,
  3. Vehicle Identification Number (VIN),
  4. Title number and state of issuance,
  5. Year,
  6. Make,
  7. Model, and
  8. Odometer reading (for vehicles not exempt from federal odometer certification disclosure requirements).

The department will provide and utilize a real-time online system to validate the vehicle and title information and verify that the vehicle is not reported as stolen. Upon completing the real-time online verification and validation, the Department will immediately provide an electronic confirmation receipt with a unique confirmation number. **Note: Effective January 1, 2012, it is a Class C felony to crush a motor vehicle or dismantle it or recycle it into metallic scrap for remelting purposes prior to obtaining this confirmation number.**

Every licensed automotive dismantler and parts recycler or secondary metals recycler who acquires a motor vehicle, twelve (12) or more model years old, for the purpose of dismantling or recycling it into metallic scrap shall complete form MVT 5-18 (generated through MVTRIP) whenever the owner or authorized agent of the owner did not obtain a certificate of title in his or her name.

- (a) The following information shall be provided on form MVT 5-18:
1. Statement that the motor vehicle shall never be titled again and it must be dismantled or scrapped,
  2. Printed name of the seller,
  3. Signature of seller and date signed,
  4. Printed name of authorized agent of seller (if applicable),
  5. Signature of authorized agent of seller and date signed (if applicable),
  6. Seller's driver's license number or identification number and state of issuance,
  7. Certification by the seller that the seller is lawfully in possession of the motor vehicle and the seller is the current owner of the motor vehicle and the seller never obtained a title to the vehicle in his or her name,
  8. Name and address of the licensed automotive dismantler and parts recycler or secondary metals recycler,
  9. Printed name of business agent,
  10. Signature of business agent and date signed,
  11. National Motor Vehicle Title Information System (NMVTIS) ID number assigned to the licensed automotive dismantler and parts recycler or secondary metals recycler,
  12. Date of acquisition,
  13. Vehicle Identification Number (VIN),
  14. Year,
  15. Make,
  16. Model, and
  17. License plate number and state of issuance of any vehicle transporting the motor vehicle being sold.
- (b) Upon completion of form MVT 5-18, the licensed automotive dismantler and parts recycler or secondary metals recycler shall electronically transmit the information listed in subsection (a) through MVTRIP.

The Department will, upon receipt of the information required in subsection (a) found above, utilizing a real-time online system, verify that no lien has been recorded on the motor vehicle in the past five years, that there are no pending electronic notices of lien filed within the last five years and that the motor vehicle is not reported as stolen. Upon completing the real-time online verification and validation, the Department will immediately provide an electronic confirmation receipt with a unique confirmation number. **Note: Effective January 1, 2012, it is a Class C felony to crush a motor vehicle or dismantle it or recycle it into metallic scrap for remelting purposes prior to obtaining this confirmation number.**

Section 32-8-87(t), Code of Alabama 1975, provides that the fee for each electronic transmittal shall be \$5, or in lieu of a per transmittal charge, an annual fee of \$500 for all transmittals made during a fiscal year. The fiscal year begins October 1st and ends the following September 30th. The annual fee shall be applicable for each location or licensee.

Each licensed automotive dismantler and parts recycler, secondary metals recycler, and any other person who crushes a motor vehicle shall maintain records of every motor vehicle crushed or acquired for the purpose of dismantling it or recycling it into metallic scrap for remelting purposes. The records shall be maintained by these parties for a period of not less than five (5) years and shall include the vehicle identification number, name and address of the seller, copy of the seller's state issued driver's license or identification card, the date of sale, and a copy of the certificate of title surrendered to the department (note: form MVT 5-18 may be maintained in lieu of the certificate of title when permitted by law). In the event that a person crushes a vehicle or vehicles on behalf of the owner but does not acquire the vehicle or vehicles, that person shall maintain a record of the vehicle identification number, and the name and address of the entity for whom the vehicles were crushed, as well as a copy of the person's state issued driver's license or identification card, or government issued tax ID number if the entity is not a natural person.

Additional information, including registration information for the Department's Motor Vehicle Title Registration Insurance Portal (MVTRIP), will be posted on the internet portal site: [scrap.mvtrip.alabama.gov](http://scrap.mvtrip.alabama.gov) within the next two weeks. Please feel free to contact this office by email at [titles@revenue.alabama.gov](mailto:titles@revenue.alabama.gov) if you have any questions concerning this matter.