

810-5-1-.441 Applicant's Responsibility to Timely File Complete Application for Apportioned Registration.

(1) The Commissioner of Revenue is aware that an applicant for apportioned registration cannot remit payment for apportionable fees until said fees have been determined by the Department of Revenue, therefore, the following procedures are adopted as a fair and equitable policy for the submission and payment of registration fees under the International Registration Plan (IRP).

(2) It is the applicant's responsibility to properly complete all forms and to submit all documents necessary to register vehicles under ~~apportioned registration agreement~~ the IRP. If necessary information is missing from submitted applications, the application will be rejected as incomplete.

(3) Applications rejected as incomplete will not be considered as received until completed and returned to the Department of Revenue.

(4) Merely filing an **International Registration Plan IRP** application does not constitute authorization to operate an apportionable vehicle. It is necessary for the applicant to secure either permanent or temporary operating authorization before legally operating any relevant vehicle.

(5) Upon receipt of the complete application, the Department of Revenue will compute registration fees based upon the date the vehicle was ~~purchased or leased~~ purchased, traded, exchanged or otherwise acquired. An **International Registration Plan IRP** billing notice will be prepared and provided to the applicant. In the event the date that the vehicle was delivered ~~delivery date~~ is later than the date of purchase or the acquisition date, the applicant shall attach ~~a sworn, notarized statement to the application giving the date of delivery~~ an affidavit of non-use in accordance with Administrative Rule 810-5-1-.244.

(6) Payment for **International Registration Plan IRP** billings are due upon receipt and must be received by the Department of Revenue within ten (10) days of the billing date, except for the billings for apportioned license plate renewals. Payment for license plate renewal billings must be received by the expiration date of the registrant's assigned renewal month.

(7) ~~Alabama law~~ (§Section 32-6-65) and 40-12-260 requires that a penalty be assessed for the delinquent registration of a motor vehicle.

(8) ~~Alabama law~~ (§Section 40-1-44 2-10) requires that interest on delinquent license tax and registration fees levied on motor vehicles shall be charged beginning after the period allowed for registration or renewal.

(9) **International Registration Plan IRP** billings ~~should~~ must be paid using certified funds. Certified funds include, but are not limited to the following:

(a) Cashier's check;

- (b) Money order;
- (c) Certified bank check;
- (d) Credit card;
- (e) Debit card;
- (f) ~~Wire service instrument~~ Online payment (i.e. echeck, etc.); or
- (g) Cash. ~~Cash payments should only be made in person~~ (in person).

~~(10) — If personal or company checks are submitted for payment of apportioned registration fees, the license plates and cab cards will not be issued until thirty (30) days after the remittance has been deposited.~~

~~(11) — Personal or company checks will be accepted as payment for apportioned registration fees if the registrant has filed a surety bond with the Department of Revenue. The bond shall be in such form and amount as approved by the department, and shall be executed by a surety company licensed and duly authorized to do business in Alabama. Such bond shall be payable to the Alabama Department of Revenue.~~

Author: Sherry Helms

Authority: ~~§§Section~~ 40-2A-7(a)(5), and 32-6-56, ~~32-6-61, 32-6-65, 40-12-10 and 40-12-260~~, Code of Alabama 1975.

History: Amended: Filed June 30, 2006, effective August 4, 2006.