



**JULIE P. MAGEE**  
Commissioner

# State of Alabama Department of Revenue

(www.revenue.alabama.gov)  
50 North Ripley Street  
Montgomery, Alabama 36132

January 23, 2015

**MICHAEL E. MASON**  
Assistant Commissioner

**JOE W. GARRETT, JR.**  
Deputy Commissioner

**CURTIS E. STEWART**  
Deputy Commissioner

## MEMORANDUM

2015 - 2

**TO:** License Plate Issuing Officials

**FROM:** Don Clemons, Title Section Manager  
Motor Vehicle Division

**SUBJECT:** Abandoned Motor Vehicle Changes

Designated agents who process applications for certificate of title under the abandoned motor vehicle act should be aware of the following changes.

1. The Abandoned Motor Bill of Sale, Form 32-13B (9/10/14), has been updated to require signatures and printed names of **both** the buyer and seller of an abandoned motor vehicle. The previous form only required the signature and printed name of the seller. The updated form can be accessed from the MVD web page:  
<http://revenue.alabama.gov/motorvehicle/mvforms/mvt3213B.pdf>
2. Administrative rule 810-5-75-.31 is being amended to allow sellers of abandoned motor vehicles to contract with service providers to identify and notify the current owners, registrants, and lienholders of the abandoned vehicle regarding the pending sale. The rule also provides that original certified mail return receipt forms or equivalent documentation as determined by the department evidencing that all parties (owners and lienholders) as disclosed on the original certified Abandoned Motor Vehicle Record Request Response were notified, or notification was attempted. This may include:
  - a. PS Form 3811, domestic return receipt, (Green Card) **OR**
  - b. Electronic certified mail receipt
    - i. PS Form 3877 (Exhibit 1) **AND**
    - ii. DirectPost Delivery Detail/USPS Postal Confirmation serves as confirmation of delivery (Exhibit 2) **OR**
    - iii. Postal Confirmation/Detail Manifest serves as confirmation of non-delivery (Exhibit 3)

Copies of these forms are attached for your convenience.

If you have any questions concerning this matter, please contact the Motor Vehicle Division at [titles@revenue.alabama.gov](mailto:titles@revenue.alabama.gov).

CERTIFIED MAIL FIRMBOOK - PS FORM 3877

MAILERS NAME: Auto Data Direct  
ADDRESS: 1379 Cross Creek Circle  
Tallahassee, FL 32301-372  
USPS ENTRY POINT: LITTLE ROCK 722  
POSTAL PERMIT: 012

DATE PREPARED: 6/9/2014  
ACTUAL MAIL DATE: 6/9/2014  
MANIFEST ID NO.: 75096900873000032406  
CLASS/SUBCLASS OF MAIL: CERTIFIED MAIL

ARTICLE NUMBER	NAME AND ADDRESS	WEIGHT (POUNDS)	POSTAGE	CERTIFIED FEE	TOTAL CHARGES
9207196900873019404320	Sample Joe 2545 Taylor Rd Gardendale, AL 35071	0.022	0.48	3.3	3.78
PAGE TOTALS	PIECES: 1	0.022	0.48	3.3	3.78

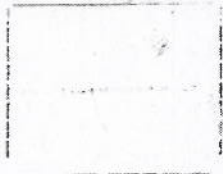
POSTMASTER, PER

*Charlene Lowrie*  
(SIGNATURE OF POSTAL EMPLOYEE RECEIVING MAIL)

TOTAL PIECES RECEIVED

2580

POST MARK



# DIRECTPOST DELIVERY DETAIL

SENDER INFORMATION		Restricted Delivery? <small>(Extra Fee)</small> <input type="checkbox"/> Yes	Service Type <b>CERTIFIED</b>
<b>EZ TOWING &amp; STORAGE</b>  <b>1234 KING RD</b>  <b>BIRMINGHAM AL 35222</b>		Article Number <b>9207 1969 0087 3019 4043 20</b>	
		Electronic File Number <b>7509 6900 8730 0003 0716</b>	
DELIVERY INFORMATION			
A. Date of Delivery: <b>2014-05-03</b> C. CASS <b>10:48:00</b>		B. Mail Facility: <b>MOBILE, AL</b> Article <b>36606</b>	
Standardized Address <b>2545 Taylor Road</b> <small>Delivery Address Line 1</small>  <small>Delivery Address Line 2</small> <b>Gardendale, AL 35071</b> <small>City State ZIP + 4 Code</small>		Addressed To: <b>Sample Joe</b> <b>2545 Taylor Rd</b> <b>Gardendale, AL 35071</b>	

## USPS POSTAL CONFIRMATION

04/29/2014 02:38 PM TM - SHIPMENT ACCEPTANCE 72202

04/29/2014 05:00 PM MA - ELECTRONIC SHIPPING INFO RECEIVED 72202

04/29/2014 07:33 PM OA - ORIGIN ACCEPTANCE 72202

04/29/2014 08:48 PM 10 - PROCESSED THROUGH USPS SORT FACILITY 72231

04/29/2014 08:58 PM EF - DEPART USPS SORT FACILITY 72231

04/29/2014 09:37 PM 10 - PROCESSED THROUGH USPS SORT FACILITY 72231

04/30/2014 04:03 PM 10 - PROCESSED THROUGH USPS SORT FACILITY 36606

05/02/2014 11:33 PM EF - DEPART USPS SORT FACILITY 36606

05/03/2014 10:48 AM 01 - DELIVERED 36606

*The U.S. Postal Service has provided the data shown on this report. Additional information can be obtained by contacting your local post office.*



Sample Joe  
2545 Taylor Road

GARDENDALE AL 35071-

9207 1969 0087 3019 4043 20

7509 6900 8730 0003 2406

2014-06-30

11:34:00

01 - DELIVERED

BIRMINGHAM,AL

35217

The mail addressed to the above party was not delivered.

Reason: 01 - DELIVERED

35217

Please attach the returned certified mailer to this packet when submitting this information to the Tax Collector.

POSTAL CONFIRMATION / DETAIL MANIFEST:

06/09/2014 03:03 PM TM - SHIPMENT ACCEPTANCE 72202

06/09/2014 05:00 PM MA - ELECTRONIC SHIPPING INFO RECEIVED 72202

06/09/2014 06:19 PM OA - ORIGIN ACCEPTANCE 72202

06/09/2014 07:34 PM 10 - PROCESSED THROUGH USPS SORT FACILITY 72231

06/09/2014 08:50 PM EF - DEPART USPS SORT FACILITY 72231

06/10/2014 05:13 PM 10 - PROCESSED THROUGH USPS SORT FACILITY 35203

06/10/2014 09:24 PM EF - DEPART USPS SORT FACILITY 35203

06/11/2014 04:16 AM 10 - PROCESSED THROUGH USPS SORT FACILITY 35203

06/27/2014 11:36 AM 27 - UNCLAIMED 35071

06/29/2014 12:41 PM 10 - PROCESSED THROUGH USPS SORT FACILITY 35203

06/29/2014 06:46 PM 10 - PROCESSED THROUGH USPS SORT FACILITY 35203

06/30/2014 01:59 AM 10 - PROCESSED THROUGH USPS SORT FACILITY 35203

06/30/2014 02:11 AM 10 - PROCESSED THROUGH USPS SORT FACILITY 35203

06/30/2014 08:27 AM 07 - RETRIEVAL POINT 35217

06/30/2014 11:34 AM 01 - DELIVERED 35217

You may  
Attach Mailer  
Here.