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MEMORANDUM

2017-01

TO: All License Plate Issuing Officials & Designated Agents

FROM: Lisa Blankenship, Title Section Manager
Motor Vehicle Division

SUBJECT: Name Changes/Corrections and Variances

This memorandum provides guidance regarding documentation required for name changes/corrections or variances on applications for certificates of title and registrations.

Section 32-8-30, Code of Alabama 1975, requires that if the owner's legal name has changed from the name recorded on the certificate of title, an application for a corrected certificate of title must be made to reflect the owner's current legal name. Registrations cannot be renewed until an application for a corrected certificate of title has been made.

The Department will accept applications for certificates of title with the following documentation for name changes and corrections:

- a) Current Alabama certificate of title, and
- b) Copy of evidence of identity. (Please click on the link below for administrative rule 810-5-8-09 that lists examples of acceptable forms of identity, but note this is not an all-inclusive listing.)
<http://revenue.alabama.gov/motorvehicle/mvrules/810-5-8-.09.pdf>

The Department will continue to accept applications for certificates of title with the following documentation for name changes or corrections where name changes are due to marriage, divorce, etc. in accordance with administrative rule 810-5-75-.40.

- a) Copy of marriage certificate,
- b) Copy of divorce decree granting name change, or
- c) Other legal documentation granting name change(s) for other reasons.

Variances in the name may be addressed with a "one and the same" affidavit. For example: the name on the driver license is William R. Smith; however, the name on the title is Bill Smith. The affidavit must be notarized, unless witnessed by a designated agent.

For more information, please contact the Alabama Department of Revenue, Motor Vehicle Division at: (334) 242-9000, or titles@revenue.alabama.gov.