

Alabama Department of Revenue

Information Release
September 28, 2001

First-Time Filing Reminders for Business Privilege Taxpayers

Montgomery, Sept. 28, 2001—“It’s never too early or too late for a ‘tax checkup’”—words of advice to new or potential business owners from State Revenue Commissioner Cynthia Underwood.

“Effective tax planning should play a major role in formulating any business plan, regardless of the business structure chosen by the new owner,” advises Underwood.

To assist new business taxpayers in meeting business privilege tax filing requirements, the Alabama Department of Revenue offers these helpful reminders to first-time filers:

- Initial returns are filed using the *Alabama Form PSA*. Forms may be downloaded from the department’s Web site at www.ador.state.al.us or may be obtained from the local judge of probate’s office.
- Initial returns are due within 30 days of incorporation or qualification to transact business in Alabama. The initial return is due within the 30-day timeframe, regardless of whether the business entity has actually begun to conduct business in the state.
- Do NOT delay in filing; do NOT wait for notification from the Alabama Department of Revenue to file the initial return.
- If your business has made application, but has not been assigned a federal employer identification number (FEIN) at the time of filing the initial PSA return, indicate in the FEIN space on the *Form PSA* that application has been made.

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- Please verify with your tax attorney or tax practitioner that all first-time filing requirements have been met. (Attorneys filing incorporation documents on behalf of their clients are reminded to inform clients of the initial Business Privilege Tax filing requirement.)
- Note that after calendar year 2001, the Alabama Corporate Shares Tax is repealed.
- Most important—if the return is filed on a delinquent basis, the return will be subject to delinquent penalty and interest provisions.

For more information concerning a business taxpayer's filing requirements, contact the Alabama Department of Revenue, Individual and Corporate Tax Division at (334) 353-7923. Taxpayers having Internet access may download business privilege tax information and forms from the department's Web site at www.ador.state.al.us.

New business owners are also encouraged to attend one of the department's free "Going into Business Workshops." Information concerning workshop dates, locations, and times may be obtained from the department's Web site or by calling (334) 242-1055.

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