

(1) A fee of fifty dollars (\$50.00) per request shall be charged for requests for privilege license information. Law enforcement agencies and other federal, state, county, and municipal agencies of all jurisdictions who reciprocate with information and/or assistance to the Alabama Department of Revenue shall be exempt from the payment of this fee.

(2) All persons who request license information from the Severance & License Tax Section of the Business & License Tax Division, Alabama Department of Revenue, shall apply in writing. Payment via certified funds per request should be submitted with the request for information

(3) The written request for information shall contain the following:

- (a) Name of person making the request,
- (b) Mailing address,
- (c) Valid email address,
- (d) Telephone number, and
- (e) Payment.

(4) The above-referenced information should be forward to:

Alabama Department of Revenue
Business & License Tax Division
Severance & License Tax Section
P. O. Box 327550
Montgomery, AL 36132-7550.

(5) Upon processing the request, the Severance & License Tax Section shall email the required information to the email address provided. The Department of Revenue is not responsible for invalid or incorrect email addresses.

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Authority: Section 40-2A-7(a)(5), Code of Alabama 1975.

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