

**ONE SPOT Conference Call Tuesday,
December 29, 2015, 10:30 am Next
Meeting: January 12, 2016**

Summary of Topics Discussed

MAT Demo

The Department has developed a basic MAT demo that is being tested. This basic demo is not date based, so will calculate discount but not P&I. However, it will provide the NSA or their administrator the requested demo that they can use while they assist a taxpayer through setting up or filing their localities taxes in MAT. In the meantime, if a locality needs a refresher or new training on ONE SPOT, please email onespot@revenue.alabama.gov.

One-Time Filing

The update to the One-Time Filing checkbox is now in production. If a record is brought forward from a prior filing, the one-time filing box will not be an active field. The field will only be active on newly added records. If a filer deletes a record that was brought forward and adds it back, it will be considered a new record.

Simplified Sellers Use Tax (SSUT)

Non-state administered localities who are on the exchange agreement list have been notified by ADOR of any taxpayers who have enter the SSUT program that have filed through ONE SPOT for their locality in the prior 6 months. When a taxpayer enters the program, ADOR is closing their state assigned use tax accounts they may have had and advising them to contact any municipalities and counties they have accounts with to close those.

Single Payment Delay

A single taxpayer's payment was delayed by a day, so those localities that were affected by it would have had the payment information in their Dec. 23rd payment file but the funds settled on the 24th, so between those two dates, the funds and files should balance.

Webservice Files

Montgomery County inquired, and ADOR will research, what time the files should be available for pickup through the webservice as they did not receive any in their first attempt to download at 10:00 this morning.

Next Conference Call - Next meeting will be Tuesday, January 12th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, December 15, 2015, 10:30 am
Next Meeting: December 29, 2015

Summary of Topics Discussed

MAT Demo

The Department has developed a basic MAT demo that is being tested. This basic demo is not date based, so will calculate discount but not P&I. However, it will provide the NSA or their administrator the requested demo that they can use while they assist a taxpayer through setting up or filing their localities taxes in MAT. In the meantime, if a locality needs a refresher or new training on ONE SPOT, please email onespot@revenue.alabama.gov.

One-Time Filing

Testing has been completed on a solution for the one-time filing issue, but it is not yet in production. If a record is brought forward from a prior filing, the one-time filing box will not be an active field. The field will only be active on newly added records. If a filer deletes a record that was brought forward and adds it back, it will be considered a new record. However, in most cases the issue will mostly be resolved with this update.

Holiday

The upcoming Christmas holidays will have an effect on what files are available and when. The last export from ADOR will be on Dec. 23rd and those files will be available on the 24th for your download. Since no export will occur on the 24th and 25th, there will not be a return (NSA) file on Monday, the 28th, however there will be payment files.

Simplified Sellers Use Tax (SSUT)

ADOR is still in the process of getting all localities set up to receive their portion of the Simplified Sellers Use Tax distributions. Please help spread the word to other localities who may not yet have responded to the Department's request for information to do so immediately. The first distribution is set for early January 2016.

When a taxpayer enters the SSUT program, ADOR is closing their state assigned use tax accounts they may have had and advising them to contact any municipalities and counties they have accounts with to close those. Also, non-state administered localities will be notified by ADOR of any taxpayers who enter the program that have filed through ONE SPOT for their locality in the prior 6 months.

A question was asked if a locality could inquire if a company is a part of the SSUT program so that they do not set up and waste time and money on an out-of-state audit. The taxpayer should be able to provide the information the locality needs, but they can also contact the ADOR through the exchange of information process to inquire on a case by case basis.

If a locality is aware of a company that is in the SSUT program that they know has nexus with the state, they should notify Laura Walden with ADOR so that the matter can be researched and participation revoked if appropriate.

Next Conference Call - Next meeting will be Tuesday, December 29th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, November 24, 2015, 10:30 am
Next Meeting: December 15, 2015

Summary of Topics Discussed

MAT Demo

The Department has developed a basic MAT demo that is being tested. This basic demo is not date based, so will calculate discount but not P&I. However, it will provide the NSA or their administrator the requested demo that they can use while they assist a taxpayer through setting up or filing their localities taxes in MAT. In the meantime, if a locality needs a refresher or new training on ONE SPOT, please email onespot@revenue.alabama.gov.

One-Time Filing

Testing has been completed on a solution for the one-time filing issue, but it is not yet in production. If a record is brought forward from a prior filing, the one-time filing box will not be an active field. The field will only be active on newly added records. If a filer deletes a record that was brought forward and adds it back, it will be considered a new record. However, in most cases the issue will mostly be resolved with this update.

Taxpayer Notices

It was requested and agreed that any mass notices that the ADOR sends to taxpayers will also be sent to the ONE SPOT group so that they will be aware and better able to assist taxpayers who may call them.

Holiday

The upcoming Thanksgiving holidays will have an effect on what files are available and when. You can look back at the same holiday the previous year to see what to expect in the current year.

Next Conference Call - Next meeting will be Tuesday, December 15th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, November 10, 2015, 10:30 am
Next Meeting: November 24, 2015

Summary of Topics Discussed

Interest

The update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight) went into production on 11/29/15.

MAT Demo

The Department has developed a basic MAT demo that is being tested. This basic demo is not date based, so will calculate discount but not P&I. However, it will provide the NSA or their administrator the requested demo that they can use while they assist a taxpayer through setting up or filing their localities taxes in MAT. In the meantime, if a locality needs a refresher or new training on ONE SPOT, please email onespot@revenue.alabama.gov.

One-Time Filing

The Department is researching to determine if a solution can be provided that will not cause unintended consequences. Concern was mentioned in a prior conference call regarding taxpayers that have been filing normally for a few months and then for some reason select the One-Time Filing box which then removes the locality from the next period's return. When they add the locality back to the return, they may do so incorrectly requiring amended returns and sometimes refunds. The One-Time Filing field does have a hint that appears if you hold your mouse over it and it warns that selecting that box will remove that locality from future filings. If the "City/Co Tax Acct #" field already has an account number in that field when the One-Time Filing box is selected, it does not overwrite that account information, it only removes the whole column of information from the next filing period.

Next Conference Call - Next meeting will be Tuesday, November 24th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, October 27, 2015, 10:30 am
Next Meeting: November 10, 2015

Summary of Topics Discussed

Interest

Testing and programming are in progress on the update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight).

MAT Demo

The Department has developed a basic MAT demo that is being tested. This basic demo is not date based, so will calculate discount but not P&I. However, it will provide the NSA or their administrator the requested demo that they can use while they assist a taxpayer through setting up or filing their localities taxes in MAT. In the meantime, if a locality needs a refresher or new training on ONE SPOT, please email onespot@revenue.alabama.gov.

State Distributions

Deputy Commissioner Stewart provided information about state distributions previously being delayed due to an issue during the conversion to the State's new accounting system, STAARS. This has been resolved and they believe that all payments are processing normally.

One-Time Filing

Concern was mentioned regarding taxpayers that have been filing normally for a few months and then for some reason select the One-Time Filing box which then removes the locality from the next period's return. When they add the locality back to the return, they may do so incorrectly requiring amended returns and sometimes refunds. The One-Time Filing field does have a hint that appears if you hold your mouse over it and it warns that selecting that box will remove that locality from future filings. If the "City/Co Tax Acct #" field already has an account number in that field when the One-Time Filing box is selected, it does not overwrite that account information, it only removes the whole column of information from the next filing period. ADOR will discuss to see if there is a possible solution available for this problem.

Next Conference Call - Next meeting will be Tuesday, November 10th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, October 13, 2015, 10:30 am
Next Meeting: October 27, 2015

Summary of Topics Discussed

Interest

Testing and programming are in progress on the update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight).

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Simplified Sellers Use Tax

Letters were mailed earlier in September regarding the new Simplified Sellers Use Tax (SSUT) requesting banking information to where the SSUT deposits will be made. The localities will receive a SSUT quarterly lump sum deposit that include no identifying taxpayer information. Please respond to the request for banking information as soon as possible.

Authentication Code

On the due date, the Department took many calls and emails to assist filers and providing their Authentication Code if they had not received it.

Lodgings Tax in ONE SPOT

Effective October 1, 2016, lodgings tax will be available in ONE SPOT. Mr. Mayberry mentioned that the ONE SPOT information packets will be mailed out within the next week so that information can be gathered and the system setup to be ready to process the returns.

State Distributions

Deputy Commissioner Stewart provided information about state distributions being delayed due to an issue during the conversion to the State's new accounting system, STAARS. This did not affect ONE SPOT payments, but any NSA payments that ADOR may have received would be delayed a few days in being distributed.

Next Conference Call - Next meeting will be Tuesday, October 27th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, September 29, 2015, 10:30 am
Next Meeting: October 13, 2015

Summary of Topics Discussed

Interest

Testing and programming are in progress on the update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight).

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MAT – Not Required

On Sept. 18, 2015, a change was put into production in MAT to leave the status field blank if the message is “Not Required”. This was done to resolve the confusion that occurred due to some local tax accounts having the “Not Required” message on their MAT local tax period screen.

Simplified Sellers Use Tax

Letters were mailed earlier in September regarding the new Simplified Sellers Use Tax (SSUT) requesting banking information to where the SSUT deposits will be made. The localities will receive a SSUT quarterly lump sum deposit that include no identifying taxpayer information. Please respond to the request for banking information as soon as possible.

September Out-of-Balance Issue

The payments for one taxpayer’s return did not disburse timely that caused an out of balance issue regarding the 9/23 and 9/24 payment files and deposits. Once that settled we are not aware of anyone still being out of balance due to that incident. The issue is being researched.

Authentication Code

On the due date, the Department took many calls and emails to assist filers and providing their Authentication Code if they had not received it.

Lodgings Tax in ONE SPOT

Effective October 1, 2016, lodgings tax will be available in ONE SPOT. Mr. Mayberry mentioned that the ONE SPOT information packets will be mailed out within the next week so that information can be gathered and the system setup to be ready to process the returns.

Holiday

A reminder that October 12, 2015 is a state and federal holiday, therefore no files will be available for download for that date.

Next Conference Call - Next meeting will be Tuesday October 13th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, September 15, 2015, 10:30 am
Next Meeting: September 29, 2015

Summary of Topics Discussed

Interest

Testing and programming are in progress on the update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight).

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MAT – Not Required

After recent update, some local tax accounts have the “Not Required” message on their MAT local tax period screen that has caused some confusion for taxpayers using MAT for ONE SPOT filing. This message appears because the taxpayer is not required to file a state-administered locality, but the taxpayer is still able to file for ONE SPOT purposes because the “File Now” link is available. A change request has been submitted to leave the status field blank if the message is “Not Required.”

Severe Weather Preparedness Sales Tax Holiday

Notices are being mailed and emailed this week to remind localities of the upcoming Severe Weather Preparedness Sales Tax Holiday (Feb. 2016) and the requirement that they notify the ADOR of their participation status.

Simplified Sellers Use Tax

Letters were mailed earlier in September regarding the new Simplified Sellers Use Tax (SSUT) requesting banking information to where the SSUT deposits will be made. The localities will receive a SSUT quarterly lump sum deposit that include no identifying taxpayer information. Please respond to the request for banking information as soon as possible.

Next Conference Call - Next meeting will be Tuesday September 29th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, August 25, 2015, 10:30 am
Next Meeting: September 15, 2015

Summary of Topics Discussed

Interest

Testing and programming are in progress on the update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight).

MAT Demo

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MAT Unavailable

MAT was offline on Monday, August 17. On Tuesday the Department assisted taxpayer's with their authentication codes during a time that the emails were not going out. The MAT and email issues were resolved as soon as possible, and with the due date being on the 20th, ADOR felt that taxpayers were able to file timely.

Next Conference Call - Next meeting will be Tuesday September 15th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, August 11, 2015, 10:30 am
Next Meeting: August 25, 2015

Summary of Topics Discussed

Interest

Testing and programming are in progress on the update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight).

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Taxpayer Assistance

A locality expressed a concern about ADOR employees giving instructions to taxpayers on behalf of the locality in situations that are outside of the normal filing process within OneSpot (such as amending returns). ADOR employees will be reminded that they are to refer taxpayers to the non-state administered locality for instructions in these situations.

Next Conference Call - Next meeting will be Tuesday August 25th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, July 28, 2015, 10:30 am
Next Meeting: August 11, 2015

Summary of Topics Discussed

Interest

Testing and programming are in progress on the update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight).

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MAT Update – Two Channel Authentication

The additional security update to MAT has been completed. Information and a computer based training (CBT) video can be found through the news release: <http://revenue.alabama.gov/news/07242015.pdf>. The CBT video “Using Authentication Codes” can also be accessed through the MAT Tutorial Videos link located at the bottom right of the MAT screen.

Next Conference Call - Next meeting will be Tuesday August 11th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, July 14, 2015, 10:30 am
Next Meeting: July 28, 2015

Summary of Topics Discussed

Interest

Testing and programming are in progress on the update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight).

MAT Demo

The Department has developed a basic MAT demo that is being tested. This basic demo is not date based, so will calculate discount but not P&I. However, it will provide the NSA or their administrator the requested demo that they can use while they assist a taxpayer through setting up or filing their localities taxes in MAT.

Web Service

The web service went into production on July 1, 2015. New login credentials will be assigned upon request for those wanting to use the service. The web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

MAT Update – Two Channel Authentication

Taxpayers will be getting a message through MAT sometime after the due date but before the end of the month regarding an additional layer of security that is being put into place. They will be asked if they want to use their email address or cell number so that a verification can be sent to them. They will get either an email or text form ADOR that they need to verify, and then can access their MAT account. This is an added form of security for taxpayer's account information. Each time the taxpayer attempts to log in from a different piece of equipment (computer, phone, iPad, etc.) that they have not logged in from before, they will be asked to go through the verification text/email process again.

Delinquents

Shelby County stated that they had some filers tell them that an ADOR employee told them to mail a paper return to avoid P&I on delinquent returns. ADOR will send a reminder to the S&U employees regarding proper procedures. ADOR has no authority over the waiver of NSA penalties and can only direct a taxpayer to contact the NSA regarding such.

Next Conference Call - Next meeting will be Tuesday July 28th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, June 30, 2015, 10:30 am
Next Meeting: July 14, 2015

Summary of Topics Discussed

Interest

Testing and programming are in progress on the update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight).

Web Service

The web service will be in production on July 1, 2015. New login credentials will be assigned for those wanting to use the service. An email was sent on June 25th to inquire who will need the web service login credentials set up. A web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

MAT Demo

The Department has developed a basic MAT demo that is being tested. This basic demo is not date based, so will calculate discount but not P&I. However, it will provide the NSA or their administrator the requested demo that they can use while they assist a taxpayer through setting up or filing their localities taxes in MAT.

Payment

Shelby County stated that they had an increase of number of payments being sent to the State lately that they do not think that they are ACH Credit related issues. They sent ADOR examples to research and one was an ACH Credit taxpayer and the other was a Debit taxpayer who did a payment only.

Lodgings Tax

Mountain Brook inquired about the ability for their lodgings tax taxpayers to file through MAT. Mountain Brook is a locality that does use the State's Electronic Filing Services for their lodgings tax, so it is available to be filed in MAT at this time. Lodgings will be available for all NSAs in October 2016, as at that time it will be included in ONE SPOT.

Next Conference Call - Next meeting will be Tuesday July 14th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, June 16, 2015, 10:30 am
Next Meeting: June 30, 2015

Summary of Topics Discussed

Interest

Testing and programming are in progress on the update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight).

Web Service

Final preparations are being made to move the web service to production on July 1, 2015. New login credentials will be assigned for those wanting to use the service. An email will be sent to inquire who will need the web service login credentials set up. A web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

MAT Demo

The Department has developed a basic MAT demo that is being tested. This basic demo is not date based, so will calculate discount but not P&I. However, it will provide the NSA or their administrator the requested demo that they can use while they assist a taxpayer through setting up or filing their localities taxes in MAT.

Payment

Shelby County stated that they had an increase of number of payments being sent to the State lately that they do not think that they are ACH Credit related issues. They will send ADOR some examples to research.

Lodgings Tax

Mountain Brook inquired about the ability for their lodgings tax taxpayers to file through MAT. Mountain Brook is a locality that does use the State's Electronic Filing Services for their lodgings tax, so it is available to be filed in MAT at this time. Lodgings will be available for all NSAs in October 2016, as at that time it will be included in ONE SPOT.

Next Conference Call - Next meeting will be Tuesday June 30th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, May 26, 2015, 10:30 am
Next Meeting: June 16, 2015

Summary of Topics Discussed

Interest

Testing and programming are in progress on the update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight).

Web Service

Testing of the web service for the ONE SPOT file downloads has been completed. Final preparations to move it to production are being made. New login credentials will be assigned for those wanting to use the service. An email will be sent to inquire who will need the web service login credentials set up. A web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

MAT Demo

The Department is trying to find a viable solution to the request for a locality or their administrator to have a demo site that they can use as they walk through with a taxpayer on filing their local tax return.

Festival Taxes

Baldwin County requested discussion of an issue they are having with their festival vendors who are current Baldwin Co. taxpayers. ADOR provided additional instructions to Baldwin County for their consideration in including them with their festival packets.

Holiday

Monday, 5/25/15 was a Federal and State holiday, so there were no ONE SPOT export files available for pickup on the 25th.

Monday, 6/1/15 is a State holiday, but not a Federal or banking holiday, so all files will be available for download on the 1st, however, no NSA return file will be available on 6/2/15 because there will not be an export from ADOR on the evening of the 1st. Banking files will be available on the 2nd.

MAT Site Unavailable

Due to a server issue, the MAT website was unavailable to some filers on the afternoon of Wednesday, May 20th. ADOR employees assisted as many filers as possible but there were some that were unable to file timely. An email was sent to all NSAs through the ONE SPOT email group to make them aware of the issue so that P&I waivers would be granted for those not able to file timely due to no fault of their own.

Section 40-23-241(d), all ONE SPOT penalties and interest shall be assessed according to state law and rules of the department.

<http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/40-23-241.htm>

Section 41-1-22 provides for penalty waivers for good faith attempt.

<http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/41-1-22.htm>

And, Rule 810-13-1-.13.(4) provides that when circumstances causing delinquency is beyond the control of the taxpayer, the taxpayer shall not be subject to late penalties, interest, or loss of applicable discount.

<http://revenue.alabama.gov/rules/commissioner/13113.cfm>

Next Conference Call - Next meeting will be Tuesday June 16th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, May 12, 2015, 10:30 am
Next Meeting: May 26, 2015

Summary of Topics Discussed

Interest

Testing and programming are in progress on the update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight).

Web Service

Testing of the web service for the ONE SPOT file downloads has almost been completed. A web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

MAT Demo

The Department is trying to find a viable solution to the request for a locality or their administrator to have a demo site that they can use as they walk through with a taxpayer on filing their local tax return.

Lodgings Tax

Lodgings tax has been added to ONE SPOT effective October 1, 2016. Until October 2016, localities can continue or add the department's Electronic Filing Service for their lodgings tax at the cost of \$1.21 per transaction. Contact onespot@revenue.alabama.gov for further information.

Sales Tax Holiday

An inquiry was made to confirm where the Back-to-School Sales Tax Holiday responses should be sent. Ordinances and resolutions can be faxed or scanned and emailed to Wanda Robbins so long as the seal is visible (shade with a pencil if necessary) or include the statement that certifies it is a true copy.

Festival Taxes

Baldwin County requested discussion of an issue they are having with their festival vendors who are current Baldwin Co. taxpayers. When they file online they often do so incorrectly, as they don't always follow the current instructions provided in their festival packets. No other localities indicated that they have the same issues as Baldwin Co. ADOR's concern about adding an additional field to the local tax return table could possibly cause confusion for all taxpayers and would affect everyone's (taxpayers/NSAs/ADOR) import and export file layouts. Everyone was asked to send any suggestions to either the onespot@revenue.alabama.gov email or directly to Susan McCaw at Baldwin County. ADOR will continue to look into options or suggestions to help remedy the issue.

Holiday

Monday, 5/25/15 is a Federal and State holiday, so there will be no ONE SPOT export files available for pickup on the 25th.

Next Conference Call - Next meeting will be Tuesday May 26th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, April 28, 2015, 10:30 am
Next Meeting: May 12, 2015

Summary of Topics Discussed

Interest

Testing and programming are in progress on the update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight).

Web Service

Programming has begun on providing a web service for the ONE SPOT file downloads. A web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

MAT Demo

The Department is trying to find a viable solution to the request for a locality or their administrator to have a demo site that they can use as they walk through with a taxpayer on filing their local tax return.

Payment Trailer Record

The issue that occurred with the Payment file that had a missing digit in the total amount (ended with “.1” instead of “.19”) is believed to be due to a rounding issue that was found and a fix is being tested along with the Interest changes.

Lodgings Tax

SB130 passed the Senate and the House and Act 2015-52 was signed by the Governor on April 17, 2015, and is effective October 1, 2016. This act adds lodgings tax to ONE SPOT filing and provides for a uniform due date for any taxes which are eligible to be filed through the ONE SPOT system.

Online Reports

The online report site had been reported by several users as being down some on Monday, 4/27/15, but seemed to be working well today (4/28). The issue is being researched.

Holiday

Monday, 4/27/15, was a State holiday, so there is no 4/28/15 return (NSA) file available because there was no export from ADOR on the 27th.

Sales Tax Holiday

An inquiry was made to confirm where the Back-to-School Sales Tax Holiday responses should be sent. Ordinances and resolutions can be faxed or scanned and emailed to Wanda Robbins so long as the seal is visible (shade with a pencil if necessary) or include the statement that certifies it is a true copy.

Next Conference Call

Next meeting will be Tuesday May 12th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, April 14, 2015, 10:30 am
Next Meeting: April 28, 2015

Summary of Topics Discussed

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Conference Call Schedule

The twice a month conference call schedule is working well for those who call in to attend. Local governments and tax administrators are still encouraged to contact their ADOR contact or onespot@revenue.alabama.gov to immediately report problems, concerns and bring up new items for discussion in between the conference calls.

Lodgings Tax

Commissioner Magee provided an update on the legislation to add lodgings tax to ONE SPOT filing. The bill has passed the Senate and is currently in the House and has had no opposition, so it is expected that it will be to the Governor’s desk soon.

Next Conference Call

Next meeting will be Tuesday April 28th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, March 24, 2015, 10:30 am
Next Meeting: April 14, 2015

Summary of Topics Discussed

Interest

An update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight) was put on hold while the Multiple Discount and Debit Cap programming changes were being worked on. The interest issue is back on the schedule as a high priority item.

Web Service

The department is continuing to review the items in queue with the processor to reevaluate their priority to see if the request for a web service can be moved up. A web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

MAT Demo

The Department is trying to find a viable solution to the request for a locality or their administrator to have a demo site that they can use as they walk through with a taxpayer on filing their local tax return.

Payment Trailer Record

The issue that occurred with the Payment file that had a missing digit in the total amount (ended with “.1” instead of “.19”) is being researched as to the cause so that it can be resolved for future files. ADOR has had no reports by other localities of any issue with their files.

Conference Call Schedule

The April conference call dates are Apr 14th and Apr 28th.

Local governments and tax administrators are still encouraged to contact their ADOR contact or onespot@revenue.alabama.gov to immediately report problems, concerns and bring up new items for discussion in between the conference calls.

Missing Return File

The 3/10/15 NSA return file was initially unavailable that morning due to a State server issue, and later found to be an incomplete file. Emails were sent regarding the two issues and all returns and payments were processed so as to not cause any late payments for the taxpayers. No residual problems have been reported by NSAs or taxpayers.

Missing FTN Email

One locality reported not receiving a Funds Transfer Notification (FTN) email for 3/17/15. No other reports have been received about missing FTNs.

Next Conference Call

Next meeting will be Tuesday April 14th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, March 10, 2015, 10:30 am
Next Meeting: March 24, 2015

Summary of Topics Discussed

Interest

An update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight) was put on hold while the Multiple Discount and Debit Cap programming changes were being worked on. The interest issue is back on the schedule as a high priority item.

Web Service

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Payment Trailer Record

The issue that occurred with the Payment file that had a missing digit in the total amount (ended with “.1” instead of “.19”) is being researched as to the cause so that it can be resolved for future files. ADOR has had no reports by other localities of any issue with their files.

Conference Call Schedule

The conference call schedule has been changed to be held the Tuesday after the due date and two weeks prior to that date. During the previous conference call the April dates of Apr 14 and Apr 28 were referenced, which was actually the Tuesday a week after the due date. It was asked if the April dates were still okay and there were no comments to the contrary.

Local governments and tax administrators are still encouraged to contact their ADOR contact or onespot@revenue.alabama.gov to immediately report problems, concerns and bring up new items for discussion in between the conference calls.

Missing Return File

The 3/10/15 NSA return file was initially unavailable on the morning of 3/10/15. This was due to a State of Alabama server issue. The file was made available by 10:00 a.m. that morning, but it did cause a delay for any non-warehoused payments that would normally have settled on the 11th will settle on the 12th.

Next Conference Call

Next meeting will be Tuesday March 24th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, March 3, 2015, 10:30 am
Next Meeting: March 10, 2015

Summary of Topics Discussed

Interest

An update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight) was put on hold while the Multiple Discount and Debit Cap programming changes were being worked on. The interest issue is back on the schedule as a high priority item.

Web Service

The department is continuing to review the items in queue with the processor to reevaluate their priority to see if the request for a web service can be moved up. A web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

MAT Demo

The Department is trying to find a viable solution to the request for a locality or their administrator to have a demo site that they can use as they walk through with a taxpayer on filing their local tax return.

Payment Trailer Record

A locality reported this week that their 02/24/15 Payment file had a missing digit in the total amount. The amount ended with “.1” instead of “.19”. The issue is being researched as to the cause so that it could be resolved for future files. Those on the call were asked if they’d had any problems with the processing of their Payment files recently and none were reported at that time.

Conference Call Schedule

The conference call schedule has been changed to be held the Tuesday after the due date and two weeks prior to that date. Therefore, the dates of the next few conference calls are: Mar 10, Mar 24, Apr 14 and Apr 28.

Local governments and tax administrators are still encouraged to contact their ADOR contact or onespot@revenue.alabama.gov to immediately report problems, concerns and bring up new items for discussion in between the conference calls.

Next Conference Call

Next meeting will be Tuesday March 10th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, February 10, 2015, 10:30 am
Next Meeting: March 3, 2015

Summary of Topics Discussed

Interest

An update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight) was put on hold while the Multiple Discount and Debit Cap programming changes were being worked on. The interest issue is back on the schedule as a high priority item.

Web Service

The department is continuing to review the items in queue with the processor to reevaluate their priority to see if the request for a web service can be moved up. A web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

MAT Demo

The Department is trying to find a viable solution to the request for a locality or their administrator to have a demo site that they can use as they walk through with a taxpayer on filing their local tax return.

Pay Link

On February 19, 2015, a change to increase the font color and size of the message to discourage taxpayers from using the Pay link for non-state payments and a change to increase the font size on the Confirmation pages was put into production in MAT.

Query Search Issue

An updated was made on afternoon of February 20, 2015 to resolve issues that had been reported on the online reports query search features. If there are any further issues with the queries, please report them to your contact at ADOR or onespot@revenue.alabama.gov.

Conference Call Schedule

Mr. Stewart asked for feedback regarding the ONE SPOT Conference Call schedule. Currently the conference calls are held weekly, with an occasional week being skipped. Please respond to your ADOR contact or onespot@revenue.alabama.gov to let ADOR know if you are for or against changing the schedule. If a less frequent conference call is okay, please let us know whether you prefer it be held every other week, twice a month, or monthly.

If the conference call schedule is changed, local governments and tax administrators are still encouraged to contact your ADOR contact or onespot@revenue.alabama.gov to immediately report problems, concerns and bring up new items for discussion in between the conference calls.

Next Conference Call

Next meeting will be Tuesday March 3rd at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, February 10, 2015, 10:30 am
Next Meeting: To be announced via email

Summary of Topics Discussed

Interest

An update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight) was put on hold while the Multiple Discount and Debit Cap programming changes were being worked on. The interest issue is back on the schedule as a high priority item.

Web Service

The department is continuing to review the items in queue with the processor to reevaluate their priority to see if the request for a web service can be moved up. A web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

MAT Demo

The Department is trying to find a viable solution to the request for a locality or their administrator to have a demo site that they can use as they walk through with a taxpayer on filing their local tax return.

Pay Link

A change request was submitted recently to increase the font color and size of the message to discourage taxpayers from using the Pay link for non-state payments.

City/County (Jurisdiction) Account Numbers

ADOR inquired if any locality or tax administrator had anything in their tax account numbers other than alpha-numeric characters or a dash (-). No replies were received.

Query Search Issue

A locality reported an issue with the online reports query search when searching by ADOR account number. ADOR will research and report the issue to technical support.

Next Conference Call

Next meeting will be announced via email, as it was mentioned that the 17th conference call may be skipped and hold the call the following week on the 24th.

ONE SPOT Conference Call
Tuesday, February 3, 2015, 10:30 am
Next Meeting: February 10, 2015

Summary of Topics Discussed

Interest

An update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight) was put on hold while the Multiple Discount and Debit Cap programming changes were being worked on. The interest issue is back on the schedule as a high priority item.

Query Report Sort Order

The sort order for queries by taxpayer name or account number has been updated in the ONE SPOT report system so that it sorts by period. All other type of queries will continue to produce the results in confirmation number order.

Web Service

The department is continuing to review the items in queue with the processor to reevaluate their priority to see if the request for a web service can be moved up. A web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

MAT Demo

The Department is trying to find a viable solution to the request for a locality or their administrator to have a demo site that they can use as they walk through with a taxpayer on filing their local tax return.

Pay Link

A change request was submitted recently to increase the font color and size of the message to discourage taxpayers from using the Pay link for non-state payments.

Next Conference Call

Next meeting will be Tuesday February 10th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, January 27, 2015, 10:30 am
Next Meeting: February 3, 2015

Summary of Topics Discussed

Interest

An update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight) was put on hold while the Multiple Discount and Debit Cap programming changes were being worked on. The interest issue is back on the schedule as a high priority item.

Query Report Sort Order

The sort order for queries by taxpayer name or account number has been updated in the ONE SPOT report system. There is another update coming on this change, but at this time system will sort such queries by period order, however it sorts those periods with money first then the zero tax due records second. All other type of queries will continue to produce the results in confirmation number order.

Web Service

The department is continuing to review the items in queue with the processor to reevaluate their priority to see if the request for a web service can be moved up. A web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

MAT Demo

The Department is trying to find a viable solution to the request for a locality or their administrator to have a demo site that they can use as they walk through with a taxpayer on filing their local tax return.

Pay Link

A change request was submitted recently to increase the font color and size of the message to discourage taxpayers from using the Pay link for non-state payments.

Confidentiality

A reminder was given to everyone that the information available through the Online Local Tax Reports & Direct Deposit Notification system (ONE SPOT download site) is confidential taxpayer information and should be handled accordingly.

Next Conference Call

Next meeting will be Tuesday February 3rd at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, January 20, 2015, 10:30 am
Next Meeting: January 27, 2015

Summary of Topics Discussed

Interest

An update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight) was put on hold while the Multiple Discount and Debit Cap programming changes were being worked on. The interest issue is back on the schedule as a high priority item.

Query Report Sort Order

The sort order for queries by taxpayer name or account number has been updated in the ONE SPOT report system. There is another update coming on this change, but at this time system will sort such queries by period order, however it sorts those periods with money first then the zero tax due records second. All other type of queries will continue to produce the results in confirmation number order.

Web Service

The department is continuing to review the items in queue with the processor to reevaluate their priority to see if the request for a web service can be moved up. A web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

MAT Demo

The Department is trying to find a viable solution to the request for a locality or their administrator to have a demo site that they can use as they walk through with a taxpayer on filing their local tax return. The question was asked of those on the conference call what the most common questions they received from callers that a demo site would help as they assisted the caller. No feedback was provided on the call. Feedback can be sent to onespot@revenue.alabama.gov.

Pay Link

A change request was submitted recently to increase the font color and size of the message to discourage taxpayers from using the Pay link for non-state payments.

Confidentiality

A reminder was given to everyone that the information available through the Online Local Tax Reports & Direct Deposit Notification system (ONE SPOT download site) is confidential taxpayer information and should be handled accordingly.

Next Conference Call

Next meeting will be Tuesday January 27th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, January 13, 2015, 10:30 am
Next Meeting: January 20, 2015

Summary of Topics Discussed

Interest

An update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight) was put on hold while the Multiple Discount and Debit Cap programming changes were being worked on. The interest issue is back on the schedule as a high priority item.

Query Report Sort Order

The sort order for queries by taxpayer name or account number has been updated in the ONE SPOT report system. There is another update coming on this change, but at this time system will sort such queries by period order, however it sorts those periods with money first then the zero tax due records second. All other type of queries will continue to produce the results in confirmation number order.

CSV Export

The availability of the return and payment files in TXT and CSV format was pushed to production on Monday 1/12/15. There was found to be an inadvertent effect on the TXT file that was quickly corrected. An email with information regarding the changes was sent to all on the ONE SPOT email group on 1/8/15.

Web Service

The department is continuing to review the items in queue with the processor to reevaluate their priority to see if the request for a web service can be moved up. A web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

Holiday Effect on File Downloads

Monday 1/19/15 is a State holiday, and as with any one-day holiday, there should be no odd effect on the availability of the return, payment and debit files.

MAT Demo

The Department is trying to find a viable solution to the request for a locality or their administrator to have a demo site that they can use as they walk through with a taxpayer on filing their local tax return. The question was asked of those on the conference call what the most common questions they received from callers that a demo site would help as they assisted the caller. No feedback was provided on the call. Feedback can be sent to onespot@revenue.alabama.gov.

Pay Link

A locality stated that they had seen an increase in the number of payments sent to the State in error due to taxpayers using the Pay link that is available in MAT. ADOR previously updated the wording throughout the Pay link process to forewarn the user that the Pay link should not be used for non-state administered local tax payments. A change request was submitted recently to increase the font color and size of the message to hopefully catch the eye of the user before they submit the payment, but there is no release date yet for that change. The Department will research and discuss other possible solutions.

Next Conference Call

Next meeting will be Tuesday January 20th at 10:30 a.m.

ONE SPOT Conference Call
Tuesday, January 6, 2015, 10:30 am
Next Meeting: January 13, 2015

Summary of Topics Discussed

Interest

An update to resolve the issue where interest was not being applied at the same time the Failure to Timely Pay penalty was applied on the due date (on submissions between 4:00 p.m. and midnight) was put on hold while the Multiple Discount and Debit Cap programming changes were being worked on. The interest issue is back on the schedule as a high priority item.

Query Report Sort Order

The sort order for queries by taxpayer name or account number has been updated in the ONE SPOT report system. There is another update coming on this change, but at this time system will sort such queries by period order, however it sorts those periods with money first then the zero tax due records second. All other type of queries will continue to produce the results in confirmation number order.

CSV Export

Testing has been completed. Currently a download file is provided in only a fixed length TXT file format; with this change, the TXT file format will remain, but also a CSV file will be available, which can be opened in Excel and will contain the column labels. The Excel template provided ADOR to read the TXT file will continue to be available. No comments were provided when a projected release date was mentioned.

Web Service

The department is continuing to review the items in queue with the processor to reevaluate their priority to see if the request for a web service can be moved up. A web service will allow an NSA or tax administrator to automate the download of their daily files instead of having to manually login to download the files.

Profile Update Prompt

The Profile Update Prompt went into production on the evening of December 30, 2014. An email was sent to the ONE SPOT contacts that provided information and images of the screens the user would see.

Holiday Effect on File Downloads

Unlike the two-day Thanksgiving and Christmas holidays, the one-day New Years holiday did not have any odd effect on the availability of the return, payment and debit files.

MAT Demo

The Department is trying to find a viable solution to the request for a locality or their administrator to have a demo site that they can use as they walk through with a taxpayer on filing their local tax return. The question was asked of those on the conference call what the most common questions they received from callers that a demo site would help as they assisted the caller. No feedback was provided on the call. Feedback can be sent to onespot@revenue.alabama.gov.

Next Conference Call

Next meeting will be Tuesday January 15th at 10:30 a.m.