



*Alabama Department  
of Revenue*



*Motor Vehicle Division*

---

# Licensing Conference



Legislative & Regulatory Review



Alabama Department  
of Revenue



Motor Vehicle Division

---

# 2021 Legislative Session

- Begins February 2nd
- MVD legislation tracking
  - <https://revenue.alabama.gov/motor-vehicle/reference-statistics/legislative-tracking/>



# Revenue Commissioner Order

- Issued: July 30, 2020
- Waives penalties for late registration if county office was closed at any time during the month the registration was due
- Includes surrendering tag for MLI
- Extends time period until the subsequent month
- Applies to 2020 registrations



# Gas Tax Update

- Act 2019-2 (Effective: January 1, 2020)
- Provides for an annual additional registration fee for plug-in hybrid and battery electric vehicles
- Comptroller's memo dated August 7, 2020 directs licensing offices to begin distribution of fees beginning September 1, 2020
  - Memo on MVD website under Reference & Statistics: Comptroller Distribution Information



# Additional Firefighter Tag Fee

- House Bill 77
- Representative Whorton
- Increases fee from \$.25 to \$1 for firefighter license plates
- Distribution of proceeds:
  - \$.50 to AL Joint Fire Council for firefighter memorial
  - \$.50 to AL Fire College
- Effective: January 1, 2022



# Disabled Veteran Issuance Fee

- House Bill 78
- Representative Marques
- Exemption for disabled veterans from \$1.25 issuance fee
- Effective: January 1, 2022



# Farm and Forest Products Tags

- Proposed bill to amend Section 40-12-248
- Remove limitation on F4 tags for farmer
- Create new classification for Forest Product tag
  - L3 trucks over 42K lbs.
  - L4 truck tractors over 42K lbs.
- L3 and L4 fee - \$250
- Remove “affidavit” requirement for GVW declaration



# LOC Oversight of Distinctive Tags

- Proposed legislation to amend Section 32-6-64
- Requires LOC oversight of all distinctive tags, other than in-state collegiate/university and military/veteran plates, before reissuance
- Initial application fee equal to cost of preparing plate template but not exceeding \$100
- Allows DOR to include county indicator on validation decals instead of tag
- Allows DOR to require recertification for certain military/veteran tags every 5 years.
  - DD214 or other document prescribed by law or rule
  - Certification from Department of Veterans' Affairs



# Title Modernization Act

- Proposed legislation to streamline and facilitate the electronic processing of titles
- Waive witness and notarization requirements
- Eliminate mandatory 15-day hold on issuance of replacement titles when title can be verified through NMVTIS
- Authorize DOR to collect DA commission (\$1.50) for processing title applications.



# MVD Job Announcement

- July 16, 2020 announcement
- Full time or part time employment
  - Retired state employee
  - Administrative Support Assistant I or II
- Telecommute (work from home)



# Administrative Rules

- Sign up on DOR website to receive rule hearing notices
- Sunset provision – must review rules every 5 years
- Rules on MVD website



# MVTRIP Notifications

- Must have MVTRIP account
- Each user should have their own email address
- Pilot county calls
- Webinars



# Contact Us

- Main telephone number: (334) 242-9000
  - Option 2 - Registration/MLI
  - Option 3 – Title/Dealer License
  - Option 4 - Commercial Vehicle Licensing (IRP/IFTA)
- MVD staff should identify themselves
- email: [MVD@revenue.alabama.gov](mailto:MVD@revenue.alabama.gov)
- Report any issues to MVD management



*Alabama Department  
of Revenue*



*Motor Vehicle Division*

---

# Alabama Licensing Officials Conference



Title Updates



## Title Section

- Managers/Supervisors
  - Jonathan Lawrence, Section Manager
  - Kevin Long, Title Customer Service Manager
  - Allyson Ward, Title Examination Unit Supervisor
- Units
  - Title Examination (14 employees)
  - Title Customer Service (12 employees)
- Cross-Training Employees



*Alabama Department  
of Revenue*



*Motor Vehicle Division*

---

# Title Customer Service

(Fiscal Year 2020 Data)

- Calls Received – 141,840
- Calls Answered – 86,137
- Average Duration of Call – 5.50 minutes
- Emails Answered:
  - 13,905 Zendesk tickets
  - 2,758 MVD emails
  - 1,015 NMVTIS emails



# Title Examination Unit

(Fiscal Year 2020 Data)

- Total Applications Processed – 1,732,253
- Titles Issued – 1,416,046
- Total Examined – 220,563
  - Total Approved – 192,470
  - Total Rejected – 28,093
- Future Goal - Auditing Designated Agents (DA's)
  - DA's with high rejection rates will require additional training and/or re-certification



## Federal Odometer Law

- National Highway Traffic Safety Administration (NHTSA)
  - Issued Rule RIN 2127-AL39 (October 2019)
- Effective January 1, 2021
- Odometer Certifications
  - Allow for electronic signatures
  - Extends certifications from 10 to 20 years
  - Only affects vehicles with a year model 2011 and forward
- Benefits
  - Deter odometer fraud, tax fraud, & skips in title transfers
  - Consumer cost savings up to \$7.5 million annually



## Title Admin Rule Updates

- ADMIN Rules may be found on Motor Vehicle Division's website under the link: Administrative Rules 

- Repealed

- |                   |                |
|-------------------|----------------|
| - 810-5-75-.30    | - 810-5-75-.54 |
| - 810-5-75-.31    | - 810-5-75-.56 |
| - 810-5-75-.31.02 | - 810-5-75-.62 |
| - 810-5-75-.46    | - 810-5-75-.67 |
| - 810-5-75-.49    | - 810-5-75-.68 |
| - 810-5-75-.50    |                |
| - 810-5-75-51     |                |



### Administrative Rules

Research Alabama tax rules specific to  
Motor Vehicle Division.

[Read More »](#)



---

# Title Admin Rule Updates

- Amended

-810-5-75-.03	-810-5-75-.39	-810-5-75-.61
-810-5-75-.09	-810-5-75-.40	-810-5-75-.63
-810-5-75-.15	-810-5-75-.42	-810-5-75-.64
-810-5-75-.17	-810-5-75-.48	-810-5-75-.66
-810-5-75-.21	-810-5-75-.52	
-810-5-75-.24	-810-5-75-.53	
-810-5-75-.27	-810-5-75-.55	
-810-5-75-.29	-810-5-75-.57	
-810-5-75-.34	-810-5-75-.58	
-810-5-75-.36	-810-5-75-.59	
-810-5-75-.38	-810-5-75-.60	



## Title Admin Rule Updates

- Admin Rule 810-5-75-.09
  - Updated procedures related to the transfer of title from a deceased owner and included language for the acceptance of documents electronically
  - Revised Form MVT 5-6 (Next of Kin Affidavit)
  
- Admin Rule 810-5-75-.34
  - Updated procedures to allow for titles to be issued under surety bond to salvage vehicles
  - Bond values for salvage vehicles are 50% of the standard value



## Title Admin Rule Updates

- Admin Rule 810-5-75-.40
  - Added language to allow for the acceptance of electronic signatures in accordance with the Federal Truth-in-Mileage Act and National Highway Traffic Safety Administration.
- Admin Rule 810-5-75-.55
  - Updated procedures related to the inspection requirements of a motor vehicle being titled in Alabama.
  - Revised Form MVT 5-9 (Vehicle Inspection Form)



## Bill of Sale with Title Documents

- Admin Rule 810-5-75-.36
- Effective September 14, 2020
- Requires bill of sale be submitted with transfer applications in addition to title.
  - All retail and casual sales
  - OOS Titles which includes BOS information is acceptable for casual sales only
  - See Admin Rule 810-5-1-.246 for bill of sale minimum requirements



## Electronic Submission of Title Applications and Documents

- Admin Rule 810-5-75-.42
- Effective September 14, 2020
- Allows for electronic submission of applications
  - DA must stamp “SURRENDERED” on the title;
  - DA must maintain original documents for one (1) year & electronically for additional four (4) years
- Two types of document upload
  - Batch Upload (Secure FTP server) – Available since October 2020
  - Upload per application in ALTS (Available by January 2021)
- Benefits
  - Cost savings from mail
  - Eliminates lost paperwork via mail service, etc.



Alabama Department  
of Revenue



Motor Vehicle Division

## Example of Title Stamped “SURRENDERED”

STATE OF ALABAMA  
DEPARTMENT OF REVENUE

CERTIFICATE OF TITLE FOR A VEHICLE

TITLE NO.	VEHICLE IDENTIFICATION NUMBER	TRANS. CODE	DATE ISSUED
[REDACTED]	[REDACTED]	01	02/13/2017
YR. MODEL	MAKE	MODEL	BODY TYPE
2013	NISS	SENTRA	4D
CYL.	NEW	USED	DEMO
04		XX	
PURCHASE DATE	NO. LIENS	COLOR	ODOMETER
01/26/2017	1	GRY	024440

NAME(S) AND MAILING ADDRESS OF OWNER(S)  
[REDACTED]

MAIL TO  
[REDACTED]

RESIDENT ADDRESS IF DIFFERENT  
[REDACTED]

LEGEND(S)  
ODOMETER READING IS THE ACTUAL MILEAGE

**SURRENDERED**

1ST LIENHOLDER'S NAME, ADDRESS AND LIEN DATE  
BRIDGESTECREST ACCEPTANCE CORP  
P. O. BOX 2997  
PHOENIX AZ 85062  
01/26/2017

2ND LIENHOLDER'S NAME, ADDRESS AND LIEN DATE

By: *Thomas Jones*  
Signature of Authorized Agent

Date: 8/27/18

CONTROL NUMBER  
48475340

KEEP IN A SAFE PLACE — ANY ALTERATION OR ERASURE VOIDS THIS TITLE



# ALTS Document Upload Feature

- Document Prep Order For Scanning
  - ALTS Title Application
  - Title/MSO, etc.
    - Front
    - Back
  - Additional Supporting Documents
    - Bill of Sale (if required)
- Resubmitting Rejected Applications
  - Make sure the resubmission letter is the first document scanned



# ALTS Document Upload Feature

- Batch Upload Process
  - Allows DA's to electronically send title application packages in bulk via secure FTP server. Same process licensing officials currently use to upload registration data files.
  - Currently there are 11 licensing official's offices uploading documents in bulk and in many instances, titles are being issued within 24 hours.
  - Per Memo 2020-009, reach out to your system vendor or MVD if you have questions or interest in getting started.



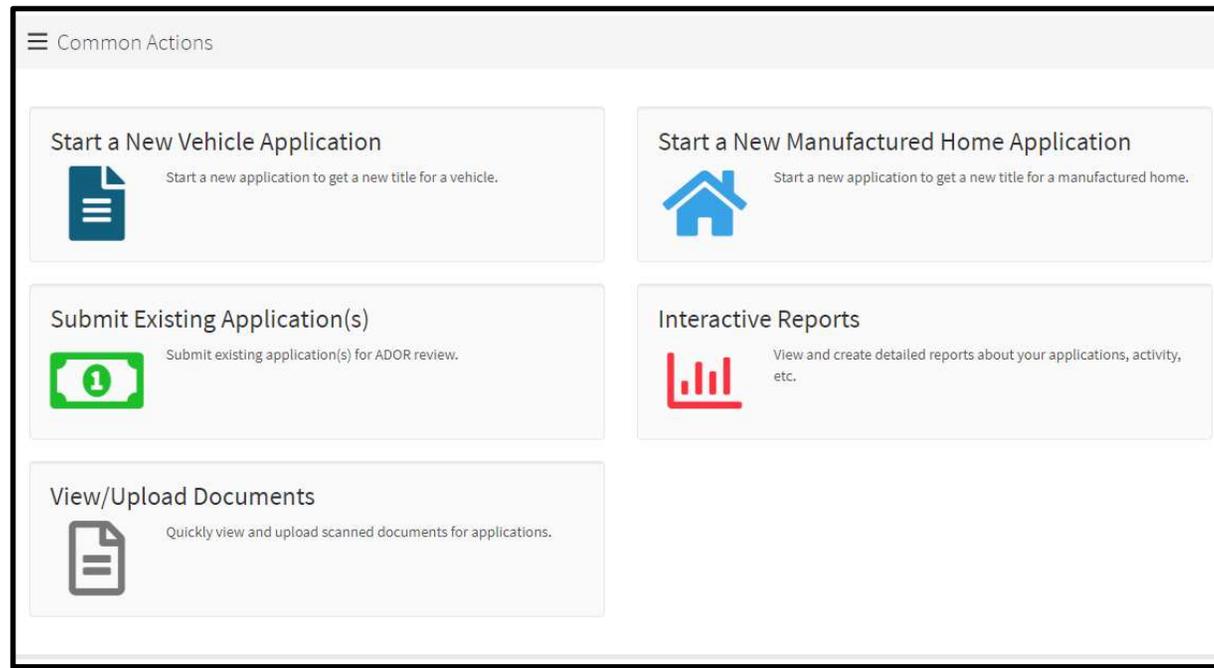
# ALTS Document Upload Feature

- Individual Upload Process
  - Allows DA's to electronically upload title application packages in ALTS while processing the application.
  - Scanning features
    - Images may be multi-page PDF or 200 DPI multi-page bi-tonal TIFF.
- Designated Agent's may upload title applications individually the following ways:
  - Common Actions on ALTS Home Page
  - Submission Screen
  - Actions Tab or Menu
  - Application Information Page
  - Rejection Page

# ALTS Document Upload Feature

## Individual Upload Process

- Common Actions on ALTS Home Page
  - option added to View/Upload Documents





# ALTS Document Upload Feature Individual Upload Process

- Submission Screen
  - upload documents prior to submission

Submit Completed Applications for Approval

Select application(s) to submit for payment

NEW SUBMISSIONS RESUBMISSIONS INCOMPLETE APPLICATIONS

Application Number VIN or Section Id

<input type="checkbox"/>	Application Number	Application Type	Status	VIN/Side ID	Owner	Last Updated	Fee	Upload Document
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	<a href="#">Upload</a>
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	<a href="#">Upload</a>
<input type="checkbox"/>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	<a href="#">Upload</a>

Showing 1 to 3 of 3 rows

0 Application(s) Selected

Total Application Fee: \$0.00

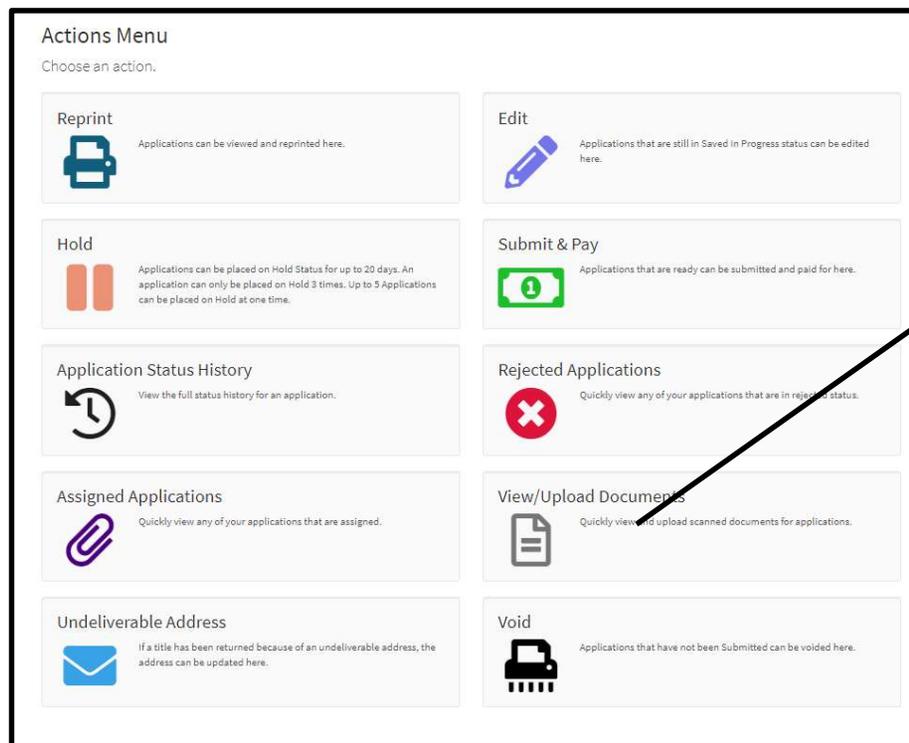
[SUBMIT SELECTED APPLICATION\(S\) FOR APPROVAL](#)

Column added to allow for upload.



# ALTS Document Upload Feature Individual Upload Process

- Actions Tab or Menu



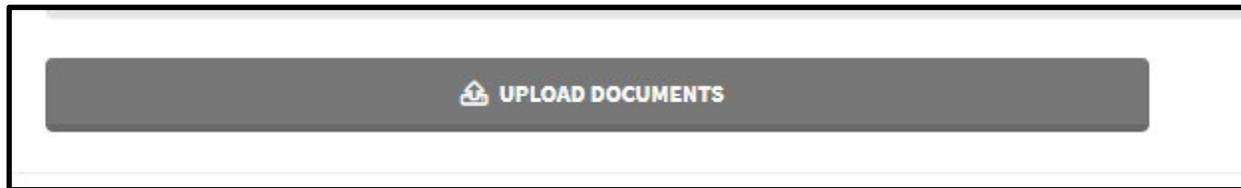
Button icon added  
to View/Upload  
Documents.



# ALTS Document Upload Feature

## Individual Upload Process

- Application Information Page
  - after an application has been submitted, agent may upload documents for the application



Button appears at the very  
bottom of this page.



# ALTS Document Upload Feature Individual Upload Process

- Rejection Page
  - option provides the agent with the ability to view/upload documents

**i** Application Information

Application Number	Application Type	Application Source	Application Status
TRMS10000002128	Transfer	Alts.Web	Rejected

**x** Previous Rejection Information

Code	Reason	Comments	Rejected Date
A6 (NM #46)	The Surrendering OOS Title-State and/or Title# provided on the title application disagrees with the out of state title provided. All documents must agree.		1/17/2020

[EDIT APPLICATION](#) [PRINT RESUBMISSION LETTER](#) [VIEW AND UPLOAD DOCUMENTS](#)

Button icon  
added to  
View/Upload  
Documents.

# ALTS Document Upload Feature

- ALTS Quick Start Guide
  - Updated instructions for document upload procedures





## ALTS UPDATES

- NMVTIS Webservice Integration
  - Validate OOS Title Information
  - Lien Verification
  - Check for Brands (i.e. Junk, Salvage, Rebuilt, etc.)
  - Stolen Vehicle Check
  - Proposed Implementation: **March 31, 2021**
  - Will be used in ALTS Application Pre-Qualifier and the SCRAP, Surety Bond, and Unclaimed/Abandoned Portals



# Electronic Lien & Title (ELT)

- Objectives:
  - Issue electronic titles
  - Record and release liens electronically
  - Eliminate paper titles & allow electronic transfers among dealers
- Goals to accomplish:
  - Document upload feature (**October 2020**)
  - Implement Federal law changes (**January 2021**)
  - NMVTIS webservice integration (**March 2021**)



## Electronic Lien & Title (ELT)

- Phase 1 (Spring 2021)
  - Begin issuing electronic titles to record and release liens for financial institutions that are currently DA's in ALTS
- Phase 2 (Fall 2021)
  - Begin issuing electronic titles to record and release liens for all financial institutions via ELT Service Providers
- Phase 3 (Spring 2022)
  - Begin allowing electronic transfers of title among dealers and eliminate paper titles



## Public Portal – Replacement

(<https://title.mvtrip.alabama.gov/>)

- Applicant can apply online and electronically submit (pay for app), sign, and upload documents for processing
- Implemented August 2019
- Issued over 18,000 replacement titles since implementation
- **REMINDER:** Discard any copies of MVT 12-1 paper application and make sure your websites link to the Public Title Portal.



## Public Portal – Manage Liens

(<https://title.mvtrip.alabama.gov/>)

- Applicant can apply to Add a Lien or Continue a Lien
- Applicant can electronically submit (pay for app) but is required to mail in application and title documents for processing
- Add Lien: Implemented September 2020
- Continue Lien: Implemented November 2020



Alabama Department  
of Revenue



Motor Vehicle Division

---

# Public Portal

(<https://title.mvtrip.alabama.gov/>)

- Check Application Status
- Check Undeliverable Titles
- Applications Coming Soon
  - Transfer Lien (Form MVT 20-1)
  - Release Lien (Form MVT 20-1)
  - Salvage (Form MVT 41-1)
  - Stolen-Unrecovered (Form MVT 41-1E) &
  - Rebuilt Owner Retention (Form INV 26-15)
- ADMIN Rules: [810-5-75-.15](#) & [810-5-75-.24](#)



*Alabama Department  
of Revenue*



*Motor Vehicle Division*

---

# Licensing Conference



## Compliance & Licensing



# Compliance & Licensing Section

- Managers/supervisors
  - Lisa Blankenship, Section Manager
  - Maria Chamnong, License Unit Supervisor
  - Renee' Kyser, Audit Unit Manager
  - Vacant, Inspections Unit
- Units
  - License Unit (5 employees)
  - Audit (14 employees)
  - Inspections (12 employees)



# Dealer License & Tags

- Act 2019-244 (Effective: October 1, 2020)
- DOR responsible for issuing dealer and manufacturer tags
- Dealer Transit tag- no longer available





# Dealer License & Tags

- Dealer must have state regulatory license and county license before tag is issued
- Electronically verify the issuance of a county business privilege license prior to the issuance of a dealer license plate or offsite sale license
- Business Privilege License File
- Upload Daily- Motor Vehicle Division secure FTP



# Dealer License & Tags

- Penalty for first violation of dealer tag law increased from \$100 to \$200
- Local official cannot collect ad valorem or sales tax on vehicle in dealer inventory when “standard” plate is issued- 40-12-264(k)
  - Must provide MSO or reassigned title as evidence of vehicle inventory



Alabama Department  
of Revenue



Motor Vehicle Division

# Dealer License & Tags

- Temp Tags for Dealers
- POD tag material
- Registration system

**Alabama Temporary Tag Receipt** MVR 324-211

Tag Number: TP0000DN      Issue Date: 10/12/2017      Expiration Date: 11/1/2017

Issued To: JOHN DOE      RIGHTS COMPANY, AL 30117

Issued For: 2007      FORD      FIVE HUNDRED      1FAHP281370140010

Issued By:      TUSCALOOSA      CITY

Control Number: TP0000DN      Designated Agent Number:

VALID FOR GROSS WEIGHT       UNLADEN WEIGHT ONLY

---

**ALABAMA**

ISSUED IN CONJUNCTION WITH A TEMPORARY TAG RECEIPT

<b>EXPIRES:</b> MONTH <b>11</b> DAY <b>01</b> YEAR <b>2017</b>	<b>TP0000DN</b>
--	-----------------

Control Number: TP0000DN

Temporary Tag



# Dealer License & Tags

- Master dealer license – eliminates separate wholesale and rebuilder license
- Penalty for delinquent dealer license - 15% of license fee after grace period (Oct)
- Increases bond from \$25K to \$50K
- Allows DOR to adjust license fee through administrative rule



# Dealer License & Tags

- Penalty for failure to obtain license
  - \$500 for first offense
  - \$1,000 for second or subsequent offense
- No person, other than licensed dealer, may sell vehicle without title reflecting person as owner
- Local licensing official or law enforcement may impound vehicle



# Dealer License & Tags

- Facilitator license for off-site sales - \$25
- Facilitator is any person who facilitates an off-site sale, including the property owner
- Must apply for license 10 days before sale
- Facilitator must provide names of participating licensed dealers who must also obtain an off-site license prior to sale
- Penalties: 1<sup>st</sup> - \$500 2<sup>nd</sup> - \$1,000



# Dealer License & Tags

- Motor vehicle wholesale auction license
- Any person in the business of buying, selling, exchanging or facilitating the sale of vehicles at wholesale to licensed dealers
- Licensed and bonded similar to dealer
- DOR may establish electronic reporting requirements regarding sale of vehicles



*Alabama Department  
of Revenue*



*Motor Vehicle Division*

---

# Compliance & Enforcement

- Training manual
- Report violations
- Site Visits- Auditors and Inspectors



# Title Service Provider

- Perform designated agent duties for a licensed dealer
  - Application package available online
- Title service provider
  - Any person who acts as an agent for a licensed dealer
  - Must be bonded like a designated agent
  - Designated agent cannot do work for another designated agent
- Admin Rule 810-5-75-.52.01
- Notify MVD of anyone in your county acting as an unregistered title service provider



Alabama Department  
of Revenue



Motor Vehicle Division

# Title Service Provider

Individuals Businesses Professionals

ALABAMA  
DEPARTMENT OF  
**REVENUE**

Motor Vehicle License Information

## Motor Vehicle License Information

Information for motor vehicle dealers and automotive dismantler & parts recyclers.

[Apply for a Motor Vehicle License](#)

[Dealer License and Dealer License Plate Requirements](#)

[Automotive Dismantler & Parts Recycler License](#)

[Alabama Title System \(ALTS\)](#)

 [Designated Agent Information](#)



# SCRAP System

- Used to report junk vehicles
- Different from scrap metal portal (ALEA)
- Licensed dismantlers & parts recyclers
- Crushers
- Junk brand added to title record – no title issued



# Online Training

- Designated agents
- Licensing Offices
- IRP/IFTA registrants
- Use MVTRIP login





*Alabama Department  
of Revenue*



*Motor Vehicle Division*

---

# Licensing Conference



## Registration Updates



## Fleet Online Registration & Tax (FORT)

- Act 2019-129 (Effective: May 8, 2019)
- Establish Advisory Committee – met during 2020. Vendor has been chosen.
- DOR portal to allow registration and renewal of fleet vehicles (January 1, 2022)
- Fleet – 50 or more vehicles less than 12,000 lbs.
- DOR will calculate ad valorem tax and issue “fleet” license plate
- DOR rule making authority to expand to other vehicles (i.e. IRP)



# POD Decals

- Elimination of 3 color (red, green, yellow) rotation
- Using 1 color (yellow) beginning in 2022 and moving forward
- Saves money and helps solve some of the POD inventory problems



# Disability Parking Form

- Form updated 8/2020
- Feedback from pilot counties
- Changes that were made
  - No longer vehicle specific
  - Type of credential requested (temporary or permanent) was moved to the bottom of the form only



# Motor Vehicle Division



ALABAMA DEPARTMENT OF REVENUE  
MOTOR VEHICLE DIVISION  
www.revenue.alabama.gov

MVR 32-6-230  
8/20

## Application For Disability Access Parking Credentials

Return this application to your local licensing office

OFFICIAL USE ONLY  
PLACARD AND/OR LICENSE  
PLATE NUMBER ASSIGNED

### APPLICANT INFORMATION

Disability Access license plate(s) and placard(s) may be issued to an individual with a disability or a parent, stepparent, or legal guardian of an individual with a disability. Permanent Disability Applicants are eligible for (2) disability placards per person or (1) license plate per vehicle and (1) placard per person. Organizations that transport individuals with a disability are only eligible to apply for a Disability Access license plate. There is no fee for placards.

Individual  Parent, Stepparent, or Legal Guardian of an individual with a Disability  Organization

APPLICANT NAME			COUNTY	TELEPHONE NUMBER ( )		
PHYSICAL ADDRESS			MAILING ADDRESS (IF DIFFERENT FROM PHYSICAL)			
CITY	STATE	ZIP	CITY	STATE	ZIP	
DRIVER'S LICENSE (OR NON-DRIVER ID)		ISSUING STATE	EXPIRATION DATE (MONTH/YEAR)		EMAIL ADDRESS	
FEDERAL EMPLOYER IDENTIFICATION NUMBER (ORGANIZATION ONLY)						

### CREDENTIALS BEING REQUESTED:

- DISABILITY ACCESS LICENSE PLATE: (Permanent Disability only)**
- DISABILITY ACCESS PLACARD(S)**

### APPLICATION TYPE:

- NEW**  **RENEWAL**
- REPLACEMENT**  
Please select reason for replacement below:
- Lost**  **Stolen**  **Mutilated**

Applicant certifies, under penalty of perjury, that the applicant meets the requirements necessary to receive disability access parking credentials.

APPLICANT SIGNATURE

DATE

### REQUIREMENTS AND CERTIFICATION

An individual with qualified disabilities must obtain certification from a licensed physician, certified registered nurse practitioner, or certified nurse midwife prior to the initial issuance of disability access credentials. An individual with permanent disabilities may self-certify their qualifying disability if they are renewing their disability access credentials. A separate certification is not required to obtain replacement disability access credentials.

An individual with disabilities which limits or impairs their ability to walk means (check all that apply):

- Cannot walk two hundred feet without stopping to rest;
- Cannot walk without the use of, or assistance from, a brace, cane, crutch, another person, prosthetic device, wheelchair, or other assistive device;
- Are restricted by lung disease to such an extent that the person's forced (respiratory) expiratory volume for one second, when measured by spirometry, is less than one liter, or the arterial oxygen tension is less than 60 mm.hg on room air at rest;
- Use portable oxygen;
- Have a cardiac condition to the extent that the person's functional limitations are classified in severity as Class III or Class IV according to standards set by the American Heart Association;
- Are severely limited in their ability to walk due to an arthritic, neurological, or orthopedic condition.

Please check below the length of disability:

- Permanent Disability.
- Temporary Disability (period not to exceed six months). Beginning Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

The undersigned affirms under penalty of perjury that the applicant has the specific disability(ies):

AUTHORIZED SIGNATURE (Must be physician, certified registered nurse practitioner or certified nurse midwife signature)

DATE

PRINTED NAME

MEDICAL LICENSE NUMBER (IF APPLICABLE)

( )  
TELEPHONE NUMBER



# Replacement Credentials Form

- Form was updated 6/2020
- Removed MVD address
- Reduce the number forms incorrectly sent to MVD instead of counties.
- Revised instructions directs applicants to send form to county licensing offices, if applicable.



Alabama Department  
of Revenue



Motor Vehicle Division



ALABAMA DEPARTMENT OF REVENUE  
MOTOR VEHICLE DIVISION  
Application For Replacement Credentials

MV 40-12-265-1  
6/20

This form is used to request a replacement license plate, replacement validation decal or a **current** registration receipt issued by the licensing official. Return this application with payment to your local licensing official's office.

**REGISTRANT INFORMATION**

LAST, FIRST, MIDDLE OR ORGANIZATION NAME			TELEPHONE NUMBER	EMAIL
PHYSICAL ADDRESS		COUNTY	MAILING ADDRESS ( IF DIFFERENT FROM PHYSICAL ADDRESS)	
CITY	STATE	ZIP	CITY	STATE ZIP

**VEHICLE INFORMATION**

PLATE NUMBER	VEHICLE IDENTIFICATION NUMBER	OFFICE USE ONLY

**REPLACEMENT CREDENTIALS REQUESTED**

Replacement fee is determined by local licensing office.

- License Plate
  Decal
  Registration Receipt (**current registration period only**)

**REASON FOR REPLACEMENT**

- Stolen/Lost** - It is the responsibility of the registrant to notify the appropriate law enforcement agency regarding lost or stolen license plates.
- Mutilated/Damaged** - License plate must be surrendered to the appropriate license plate issuing official. If the license plate cannot be surrendered, a statement as to the certification of the destruction of the license plate may be submitted or stolen license plates.
- Incorrect** - A copy of the original registration receipt reflecting the incorrect information should be submitted with this form, if available. Do not return the original registration receipt.
- Never Received** - License plate or decal that was issued but never received due to being lost in the mail.

Should the lost license plate be recovered or come into the possession of the applicant, the license plate must immediately be delivered to the local licensing authority. Should any person use upon any motor vehicle the old tag or validation stamp, they may be arrested and upon conviction shall be guilty of a misdemeanor in accordance with Section 40-12-265, Code of Ala. 1975.

I certify, under penalty of perjury that the above information provided is true and correct

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For credentials issued by the **ADOR MVD only** (state, county, municipal, PUD, US government loaned, consular official, volunteer fire department, or IRP) submit this application to the ADOR MVD.



# Tag Receipt Redesign

- MVD working with licensing officials to redesign the registration receipt.
- The purpose is to provide enough space to reflect all fees (ex. Electronic/hybrid fee) collected by counties.
- The MVD is also considering adding a barcode to the receipt to capture data needed by law enforcement.
- The MVD is reaching out to other states regarding what information they record in their barcodes.



# Disposal of Unused Material

- Memo 2016-23 – Vehicle Document Retention Requirements
- Memo 2017-15 – Print on Demand Reg. Receipt/Decal Project Update
- Per the Examiners of Public Accounts, Print on Demand (POD) excess materials may be destroyed in the same manner as any damaged/misprinted POD materials, as long as adequately documented for audit purposes.
- Disposal of surrendered and unissued tags once audited
  - Contact MVD
    - Schedule pick-up with ACI



# Federal Heavy Vehicle Use Tax

- IRS Form 2290 filing requirements:
  - Vehicles with declared (registered) GVW of 55K and higher – X5 weight range issue
  - Vehicles registered with 60 days of purchase date are exempt
- Other forms of evidence
  - Addressed in Admin Rule 810-5-1-.233
    - Photocopy of both sides of cancelled check
    - Bank statement indicating amount of tax paid
    - Electronic acknowledgment indicating a payment of tax
    - IRS printout of the taxpayer's account showing the amount of tax paid



*Alabama Department  
of Revenue*



*Motor Vehicle Division*

---

# Federal Heavy Vehicle Use Tax

- Webservice being developed to electronically verify HVUT
- Annual audit



# IRP & IFTA

- What is it?
- Assigned renewal month
- Reminder to send “AP” records to state in nightly upload – not reflected on registration database until IRP tag is issued
- The AP tax record provided by the county is not reflected in the state registration database.
- If you have registrants with CMVs over 26,000 lbs that want to travel out of state, they don’t want IRP or IFTA, they can get a permit from our trip permit portal 24/7



# Government Tag Portal

- New portal for state agencies, cities, counties and VFD to register vehicles
- Integrated with ALTS
- Electronic payment
- Tags shipped by MVD, if needed
- Vehicles owned by law enforcement agencies must be properly titled and registered before they are eligible for undercover tags (Rule 810-5-1-.212)



# AL Verify

- Working with ALEA to have death master file added to the webservice
- “Deceased driver” flag when verifying driver’s license
- Please ensure to use this service before renewing a registration.
- Goal is to eliminate issuing registrations to deceased individuals.



Alabama Department  
of Revenue



Motor Vehicle Division

# Bishop State Community

Issuance beginning December 1, 2020





Alabama Department  
of Revenue



Motor Vehicle Division

# Lurleen B. Wallace

Issuance beginning December 1, 2020





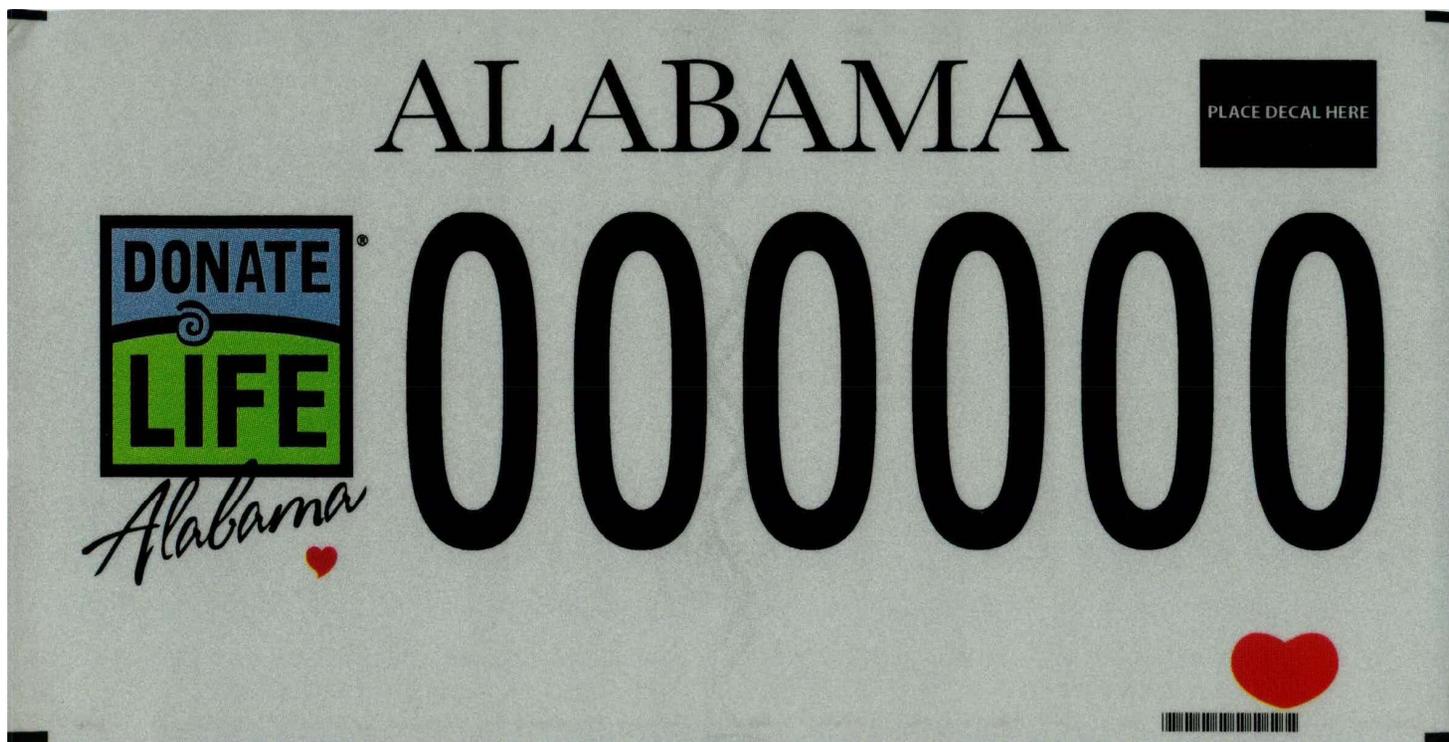
Alabama Department  
of Revenue



Motor Vehicle Division

# Donate Life Alabama

Issuance beginning December 1, 2020







Alabama Department  
of Revenue



Motor Vehicle Division

# Jacksonville State University

New Design December 2020





Alabama Department  
of Revenue



Motor Vehicle Division

# Mississippi State University

New Design December 2020





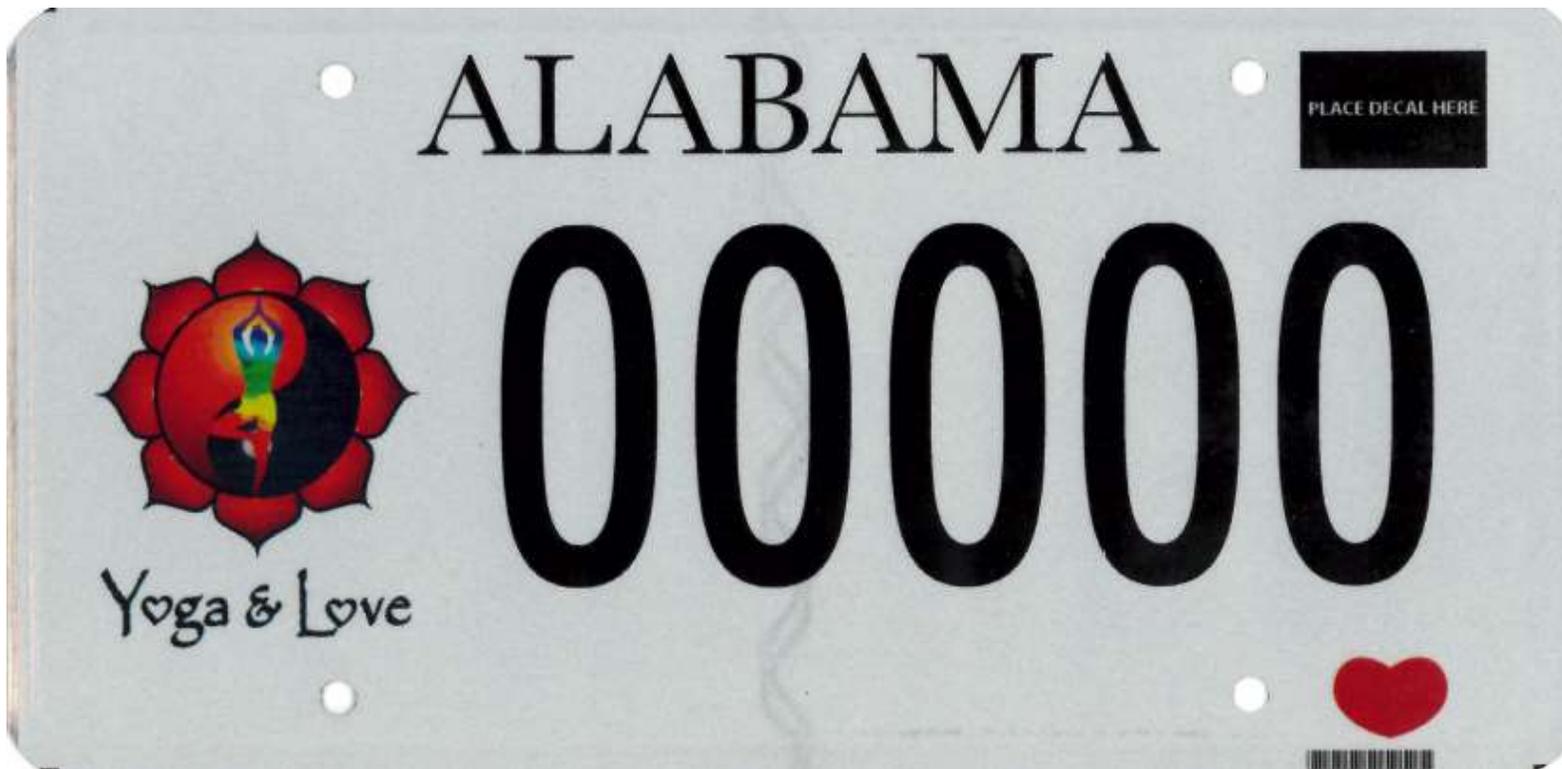
Alabama Department  
of Revenue



Motor Vehicle Division

# Yoga Plate

Issuance beginning January 1, 2020





Alabama Department  
of Revenue



Motor Vehicle Division

# Standard License Plate

Issuance beginning 2022





Alabama Department  
of Revenue



Motor Vehicle Division

# Bicentennial License Plate

- Plate can be renewed through 12/31/2020





# Administrative Rules

- 810-5-1-.211
- 810-5-1-.229
- 810-5-1-.234
- 810-5-1-.238
- 810-5-1-.240
- 810-5-1-.244
- 810-5-1-.247
- 810-5-1-.441
- 810-5-1-.479
- 810-5-1-.484
- 810-5-1-.485



# 810-5-1-.211

- Motor Vehicle Registration Periods, Delinquency, Penalty, and Interest Charges
- Adopted 11/14/2020
- Rule was cleaned up and reformatted to provide better clarification on penalty and interest provisions.



# 810-5-1-.238

- Registration of Motor Vehicles Not Subject to Titling
- Amended 9/14/2020





# 810-5-1-.479

- Residency Requirements for Registration
- Adopted 9/14/2020
- Licensing official entitled to make a reasonable investigation into the facts of residency (MVR-15)
- Evidence
  - County where person is registered to vote
  - Where person is issued driver's license or ID
  - Where person's children attend school
  - Where person works
  - Where person claims homestead exemption



# 810-5-1-.485

- Motor Vehicle Record Requests
- Adopted 9/14/2020
- Motor vehicle records must be requested through the records portal
- Records portal

<https://recordsrequest.mvtrip.alabama.gov/>



*Alabama Department  
of Revenue*



*Motor Vehicle Division*

---

# MLI Updates

Act 2019-446 (Effective: January 1, 2020)



# Insurance Verification Notice

- Notifies vehicle owner of failure to verify insurance
  - Registration suspension in 30 days if not resolved
  - Surrender/revocation provisions
- Mailed to address on registration record
- Also emailed if email address is available
- Can be printed from MLI record



# Notice of Suspension

- Notifies vehicle owner that registration is suspended
- Suspension is effective immediately
- Mailed 30 days after Verification Notice
- Mailed to address on registration record
- Also emailed if email address is available
- Can be printed from MLI record
- Vehicle owner has 30 days to appeal
- Appeals are directed to the Tax Tribunal  
<http://www.taxtribunal.alabama.gov/>



# Mandatory Liability Insurance

- Yes Responses: Can be made to the Alabama Department of Revenue, Taxpayer Service Centers, and to Licensing Officials
- No Responses (Payment Required): Can only be made to Licensing Officials.
- Exempt Responses (sold, stored, or otherwise unused): Can only be made to Licensing Officials



# Mandatory Liability Insurance

- Tag must be surrendered to official when claiming stored/inoperable exemption
  - Voluntarily Surrender prior to insurance lapse
  - Within 30 calendar days from receipt of MLI Notice
  - Use Form MV 32-7A-5 Request for Registration Revocation to surrender tag
- County registration record must be updated to “revoked” and uploaded to DOR
- Exempt response can only be claimed once per year per vehicle



Alabama Department  
of Revenue



Motor Vehicle Division



ALABAMA DEPARTMENT OF REVENUE  
MOTOR VEHICLE DIVISION

MV 32-7A-5  
01/20

P.O. Box 327630 • Montgomery, AL 36132-7630 • (334) 242-9000

Request for Registration Revocation

This affidavit should be completed by any authorized person requesting the revocation of the registration for the below identified motor vehicle no longer being covered by a liability insurance policy. In accordance with Section 32-7A-5, Code of Ala. 1975, the revocation will be subject to the surrendering of the license plate and registration to the registrant's local licensing official.

**Note:** In accordance with Section 32-7A-11, Code of Ala. 1975, this exemption may only be claimed once during a registration period.

REGISTRANT 1 NAME:	
ADDRESS 1 (CITY, STATE, ZIP):	
REGISTRANT 2 NAME (if applicable):	
ADDRESS 2 (CITY, STATE, ZIP):	
VEHICLE IDENTIFICATION NUMBER (VIN):	VEHICLE INFORMATION (YEAR, MAKE, MODEL):
LICENSE PLATE NUMBER:	INSURANCE VERIFICATION DATE (IF APPLICABLE):

Please select the appropriate option:

- License plate is being surrendered to the licensing official
- License plate is not available for surrender for one of the following reasons:
- Vehicle sold (bill of sale required)
  - Vehicle stolen (police report required)
  - Vehicle registered out of state (registration receipt required)
  - Vehicle repossessed
  - License plate lost/stolen
  - Vehicle totaled
  - Vehicle junked (junk cancellation required)
  - Vehicle impounded

The licensing official may require additional documentation to complete the revocation process.

I hereby certify under penalties of perjury that all information provided in the affidavit above is true and correct. I further understand that providing false or incorrect information could result in a Class C misdemeanor conviction in accordance with Section 32-7A-21, Code of ALA. 1975.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Licensing official must ensure the registration record has been revoked. This form should be retained by the licensing official along with the surrendered license plate and required supporting documents for audit purposes.



# Mandatory Liability Insurance

- Exempt response cannot be claimed if vehicle was involved in crash or citation (MLI system links) during time period registrant claims exemption
- Rule 810-5-8-.06 establishes “good cause” exceptions
  - Use Form MV 32-7A-11 Mandatory Liability Insurance Affidavit
- Documentation and completed forms should be uploaded to MLI system
- Revocation notice may be printed by licensing office from MLI system



Alabama Department  
of Revenue



Motor Vehicle Division



ALABAMA DEPARTMENT OF REVENUE  
MOTOR VEHICLE DIVISION

P.O. Box 327630 • Montgomery, AL 36132-7630 • (334) 242-9000

Mandatory Liability Insurance Affidavit

MV 32-7A-11  
7/20

This affidavit should be completed by any registrant requesting an extension to claiming the vehicle was stored, inoperable, or otherwise unused for good cause in accordance with Section 32-7A-11, Code of Ala. 1975 and rules promulgated there under. In order to qualify for the extension of time, the applicant must submit this form to the local licensing official within thirty (30) calendar days from the date the good cause event ceased.

**NOTE: All of the following conditions must be met:**

- The license plate must be surrendered to the local licensing official;
- The vehicle was not involved in an accident during the lapse in coverage;
- The registrant or a driver of the vehicle was not issued a citation during the lapse in coverage while operating the vehicle on a public road or highway; and
- The exemption was not previously claimed during the current registration period for the vehicle.

REGISTRANT 1 NAME:	
ADDRESS 1 (CITY, STATE, ZIP):	
REGISTRANT 2 NAME:	
ADDRESS 2 (CITY, STATE, ZIP):	EVENT CEASE DATE:
VEHICLE IDENTIFICATION NUMBER (VIN):	VEHICLE INFORMATION (YEAR, MAKE, MODEL):
LICENSE PLATE NUMBER:	INSURANCE VERIFICATION DATE:

**Please check all that apply and provide documentation to the satisfaction of the licensing official.**

- Vehicle was impounded.
- Registrant, by evidence of military orders, was stationed or deployed outside Alabama.
- Registrant was incarcerated.
- Registrant was hospitalized or otherwise medically incapacitated.
- The licensing office was closed during some of the time period that the registrant was authorized to surrender the license plate.

I/we hereby certify under penalties of perjury to be the lawful and true owner(s) of the vehicle described above and that this vehicle has not been operated during the lapse in liability insurance coverage.

SIGNATURE 1: \_\_\_\_\_ DATE: \_\_\_\_\_  
(SIGNATURE)

SIGNATURE 2: \_\_\_\_\_ DATE: \_\_\_\_\_  
(SIGNATURE)



# MLI Exempt Situations

- Exempt Responses: Correspondences dated prior to 12/18/19:
  - Manually update the record to VR, and plate does not have to be surrendered.
- Exempt Responses: Tag Not Available to Surrender
  - Due to being stolen, transferred to another vehicle, left on sold vehicle, moved out of state, vehicle totaled, etc.
  - Have Registrant Provide Documentation (bill of sale, police report, total loss payoff from insurer, etc.) and manually update record to VR.
  - Form MV 32-7A-5 MLI Affidavit being updated to include documentation submitted instead of plate, when plate cannot be surrendered.



# Mandatory Liability Insurance

- Reinstatement Fees
  - Collected only at a local licensing office (32-7A-12)
  - Department, including Taxpayer Service Centers, can no longer accept payments
  - Reinstatement notice may be printed by licensing office from MLI system



# Mandatory Liability Insurance

- MLI Online Webinar Trainings
  - 400+ attendees
  - Presentation, System Demonstration, and Q&A session
  - Recorded Presentation and Q&A document available on division website.



# MLI Suspension File

- File was updated to include ALL OP, S1, S2, and VR Records.
- All records for 3 previous years are included.
- File should be used to flag officials to any MLI records



# MLI Administrative Rules

- Repealed

- 810-5-8-.02
- 810-5-8-.03
- 810-5-8-.04
- 810-5-8-.05
- 810-5-8-.08
- 810-5-8-.10

- Amended

- 810-5-8-.01
- 810-5-8-.07
- 810-5-8-.09

- Adopted

- 810-5-8-.06



## 810-5-8-.06

- Mandatory Liability Insurance Registration Suspension, Reinstatement, and Revocation Procedures
- Adopted 2/14/2020
- Amended to provide for office closure as “good cause”



*Alabama Department  
of Revenue*



*Motor Vehicle Division*

---

# Contact Us

- [david.baxley@revenue.alabama.gov](mailto:david.baxley@revenue.alabama.gov)
- [termaine.thigpen@revenue.alabama.gov](mailto:termaine.thigpen@revenue.alabama.gov)
- [amanda.fleming@revenue.alabama.gov](mailto:amanda.fleming@revenue.alabama.gov)

Registration Unit 334-242-9000 Option 2