ALVIN NEWSLETTER

Alabama Department of Revenue

ISSUE 5
May 2023

Kickoff	**Business Testing**	**County Opt-in Deadline**	**Training**	**Go-Live**
November 11, 2022	May 8, 2023	June 15, 2023	October 2, 2023	December 11, 2023

PROJECT MILESTONES

As rollout draws ever closer, the ALVIN team continues to press on and get stuff done!

- ALDOR testers came on board on May 8, have been successfully testing for several weeks.

- Our Conversion team has completed their first "mock" conversion. This means that they have practiced taking all the data from the Legacy system and loading it into ALVIN. This helps the project by enabling us to find and fix errors early on, rather than waiting until we go live in December.

- The Training team is onboarding agency trainers on June 6. These trainers will spend the next few months building the curriculum and getting ready for training in October.

MONTHLY DEMO

In an effort to keep you updated on our progress, the ALVIN team hosts monthly virtual demos via Microsoft Teams. The next demo will be on **June 21, 2023**.

For the past few months, we've been showing the processes you will be completing with customers when everything goes smoothly.

For this month's demo, we are going to switch gears and show how Licensing Officials can correct titles, make payments to the state, and run and modify reports. Click this link to join us on June 21st at 10 AM.

Please send any questions, feedback, or ideas for future demos to ALVIN@revenue.alabama.gov.

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FUNCTIONALITY CORNER

ALVIN has some exciting functionality to help you do your job more effectively. This month, we'd like to highlight customizing lists.

In nearly every list in ALVIN, whether it be on a report or a customer record, you can apply **custom sorts** and **filters**, and even modify what type of information is displayed.

Once you have the information you want, you can **export** it to an Excel spreadsheet to send it to someone else or modify it further.

MONTHLY FAQ

What resources do we have when we need help?

Your first line of support is ALVIN's built-in Help system. This system is comprised of hundreds of Help Topics that walk you through a process, step-by-step.

These Help Topics can be accessed easily in the applicable place in the system. This is known as context help. They can also be searched using keywords.

PROJECT SPOTLIGHT

This month's spotlight is Pam Shelby, one of ALVIN's Subject Matter Experts. She has worked with the Alabama Motor Vehicle Division for more than 30 years in the Title Examination and Customer Service units. Pam is known around the office for singing while she works. She is looking forward to the new ALVIN system and the progress it will bring for the Motor Vehicle Division and the general public.

WORD SCRAMBLE

INAVL _____

NIVRNEOCOS _____

OKCM _____

INITANRG _____

REPTRO _____

CETOTXN PELH _____

STUJBCE TRTMAE XREETP _____

IIORITNAPCUF _____

ALVIN TERMINOLOGY

With the transition to the new system, there are some terms and concepts that we want you to become familiar with before ALVIN's rollout. Let's explore one together!

Conversion

Conversion is taking information from the Legacy systems and loading it into ALVIN in a way that will allow it to be used. This requires purification (cleaning up) of bad or incomplete data, which could be anything from missing information to account numbers with the wrong number of digits.

Word Scramble Answers: ALVIN, Conversion, Mock, Training, Report, Context Help, Subject Matter Expert, Purification