ALVIN NEWSLETTER

Alabama Department *of* Revenue

ISSUE 8
August 2023

COUNTY OFFICE VISITS

Visitors are coming to your office! ALDOR is sending representatives to each office in the state, beginning September 11. Here are the goals of these visits:

- Setup zScaler application and ensure connectivity to ALDOR

- Confirm connectivity to the following ALVIN Environments:

  - Learning: This is where your training modules will be found.

  - Staging: This is a copy of production also known as the Sandbox. See page 2 for more details.

  - Production: This is what will be used for your office's work when we roll out.

- Setup bookmarks and desktop icons to these environments

- Answer questions about the ALVIN project

MONTHLY DEMO

To keep you updated on our progress, the ALVIN team has hosted monthly virtual demos via Microsoft Teams. The next and final demo will be on **September 13, 2023**.

This month, we're going to show you some of the tools that you'll have for training and rollout support. This will include the ALVIN Learning Manager, Help manager and Ticketing. Click this link to join us on September 13 at 10 AM.

These demos are recorded and can be found in MVTRIP, just below the ALTS training videos.

Please send any questions or feedback to ALVIN@revenue.alabama.gov.

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CHANGE CORNER

With a new system comes new process changes. This month, we'd like to highlight some details about how you'll be connecting to ALVIN.

- The first thing you'll connect to is called zScaler. This is like a VPN to get you onto ALDOR's network.

- Once you're connected to ALDOR, you can login to the various ALVIN environments.

- ALDOR is sending people to your office in September to help you get setup.

MONTHLY FAQ

What is End-to-End Testing?

End-to-End Testing is one of the main testing phases that will be done with the ALVIN system.

It is used to make sure that processes can be completed from the beginning to the end.

For example, it ensures that when you complete a title transaction, it can be reviewed or auto-approved, and that the title certificate gets generated and sent to the print vendor.

PROJECT SPOTLIGHT

Our August spotlight is on Amanda Fleming, ALVIN Inventory SME. Amanda has been with the MVD for over 11 years, serving in various units within the Registration section, and most recently as the MVD warehouse supervisor. Amanda enjoys going to live music events, practicing yoga, and being active outside whenever the sunshine allows!

LICENSING OFFICIAL TRAINING TIERS

Training is just around the corner. Here is what you can expect:

- **October 2: Basics**—This training is an introduction to ALVIN and teaches basic navigation and understanding of the system. This training will be delivered as computer based training modules (CBTs) that you can access in the ALVIN Learning manager.

- **October 10: Job-Specific**—Building off the Basics, this training is meant to teach you how to do your job in ALVIN. These will also be delivered as CBTs in the ALVIN Learning manager.

- **October 10: Sandbox**—This is a copy of the production environment, including a copy of production data. This allows you to practice what you learned in your training with real data without any need to worry about affecting live records. The Sandbox will be available until the end of day on December 8.

- **October 16: Advanced Training**—This is a one-day, in-person training, held at venues throughout the state. It is going over advanced topics and will move rapidly. Only those who have taken other training and passed assessments may attend. Space is limited to two users total per office. If there is extra space, we *may* be able to accommodate a third user from your office. More information will be sent to you based on your registration.

REMINDER: If you haven't sent in your completed registration spreadsheet, please do so as soon as possible to ensure that you get the appropriate users for your office registered for Advanced Training!

Training Venues

Venue	Address	Training Dates
Shelby County Services Building	19220 US-280, Birmingham	Oct 17-19 and 24-26
Bishop State Community College	351 N Broad St, Mobile	Oct 17-20
Shelton State Community College	9500 Old Greensboro Rd, Tuscaloosa	Oct 23-27
Montgomery Taxpayer Service Center	2545 Taylor Rd, Montgomery	Nov 7-8 and 14-16
Wallace Community College	1141 Wallace Dr, Dothan	Nov 6-9
Calhoun Community College	6250 Hwy 31, Tanner	Nov 13-17

Questions or concerns about ALVIN? Let us know at ALVIN@revenue.alabama.gov